

2013-14

FIRST
DRAFT
ANNUAL
REPORT

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Chapter 1

CHAPTER 1: MAYOR`S FOREWORD AND EXECUTIVE SUMMARY

COMPONENTA: MAYOR`S FOREWORD

MAYOR`S FOREWORD

The Annual report represents an opportunity for the Municipality to look back in terms of what it has been able to achieve over the preceding year and the lessons learned going to the following year. Once again as Aganang Local Municipality we are called to take stock and account on what we have done during the financial year 2013/14 in terms of service delivery mandate.

The legislations in terms of MSA Act of 2000 Sec 46, MFMA Act of 2003 Sec 121 and Circular 63 of the MFMA Act of 2003 compels us to develop an annual report that must be subjected to public scrutiny in terms of chapter 4 of the MSA.

It is on the basis of the above provisions that the Draft Annual Report 2013/14 has been compiled.

In line with the Six key priorities of the current government we were able to craft the 2013/14 IDP as a vehicle to achieve the priorities of government. As a Municipality we were able to achieve the following;

- Construction of Rametloana, Phago and Monotwane creches
- Refurbishment of Jupiter hall.
- Tarring of 4 km of road from D3394 to Goedgevonden Clinic,
- Installation of two Apollo lights at Setumong,
- Upgrading of Tibane Sports facility,
- Provision of free basic electricity to 11119 households
- Provision of 250 households with free basic alternative energy
- Tarring of 3km road from Mohlonong to Diana Clinic Phase 3
- Electrification of 140 households at Kalkspruit and Mars extensions

We have managed to do all of the above in partnership with our Communities and Community stakeholders, public entities, sector departments and our business Community.

We were able to successfully host Ward Committees conference as a way of empowering Ward Committees with information and knowledge pertaining to their work.

Although we have experienced challenges in terms of timeous implementation of capital projects we remain convinced that we will overcome these challenges.

We call on our entire stakeholders to join us in taking stock of what we have done during the financial 2013/14 and further provide us with the necessary feedback that will make us move forward with determination. Let us give the Municipal public account committee support as it takes the annual through public participation process.

Mmogo re tla kgona.

Her Worship Mayor, Cllr Maria Mokobodi

Aganang Local Municipality

T 1.0.1

COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER'S OVERVIEW

MUNICIPAL MANAGER'S OVERVIEW

The annual report 2013/14 sets yet another platform for Aganang Local Municipality to inform its communities on service delivery improvements made and also account on administrative performance. Key to the performance of the municipality was the implementation of the approved Integrated Development Plan (IDP) 2013/14 and the key objectives of the Local Government Strategic Agenda. The Council of the municipality adopted the Service Delivery and Budget Implementation Plan (SDBIP) as a vehicle towards the implementation of its IDP and key targets and indicators established for every Key Performance Area (KPA). To ensure that Senior Management Team implements exactly what Council has approved, all Senior Managers were made to sign performance agreements for the financial year 2013/14. Major priorities that were set out both in the IDP and the SDBIP for the year included amongst others although not limited to the following;

- Construction of three crèches at Monotoane, Phago and Rametlwane
- Refurbishment of Jupiter hall
- Tarring of 3km road from Mohlonong to Diana Clinic Phase 3
- Construction of a Car Wash at Ceres
- Upgrading of Tibane Sports facility
- Upgrading of the Municipal Offices at Ceres with a disability ramp
- Training and capacity building for all Councillors and officials
- Public Participation programmes
- Electrification of 140 households at Kalkspruit and Mars extensions

Outlined here below is a summary of how the municipality has performed on its mandate/powers and function during the year under review. The information is presented in accordance with the Six Key Strategic Agenda of Local Government; namely

- Institutional Transformation and Organisational Development
- Basic Services and Infrastructure Delivery
- Local Economic Development
- Financial Viability and Management
- Good Governance and Public Participation
- Spatial Planning and Environment

1.1 Institutional Transformation and Organisational Development

Achievements

All Senior Managers in accordance with the local government municipal performance regulations for municipal managers and managers directly accountable to municipal managers signed their performance agreements. Half yearly and annual performance reviews were also conducted as part of performance management. The development and submission of the workplace skills plan was achieved and the document submitted timely to LGSETA.

The annual review of the organisational structure was undertaken and finally adopted by Council for implementation in the financial year 2014/15. The municipality also embarked on policy reviews which saw all policies of the municipality getting approved together with newly proposed policies for implementation during the 2014/15 financial year. A five year successive employment equity plan was developed and successfully submitted to the department of labour. Development and implementation of the electronic records management system was successfully done and implemented during the 2013/14 financial year.

Underachievement / Challenges.

The municipality could not realise cascading of the performance management system to all employees below the S56/57 employees this due to lack of internal capacity and buy-in by employees. Filling of vacant and replacement positions could not be completed as envisaged owing to disputes encountered. Training and development was undertaken in the municipality but could not be actualised as envisaged owing to challenges with the internal processes.

1.2 Basic Services and Infrastructure Delivery

Achievements

Three crèches planned at Monotoane Phago and Rametlwane to the value of R2,7m were completed during the financial year 2013/14. Electrification of 140 households both in Kalkspruit and Seboria with the budget of R3,2m was completed and the village extensions are energised. The refurbishment of a hall in Jupiter village was achieved during the financial year with an amount of R300 000. The following projects tabled here below were rolled over during the financial year 2012/13 and achieved during the financial year 2013/14.

Item	Project Name	Project Location	Status	Budget
1	Electrification of Kloesdam Village	Kloesdam village ward 19	Project completed	R1, 8m
2	Construction of Rankhuwe Crèche	Rankhuwe village ward 5	Project completed	R900 000
3	Construction of Pinkie Sebotse Crèche	Pinkie Sebotse village ward 2	Project completed	R900 000

4	Upgrade of 4km road from gravel to tar at Goedgevonden village	Goedgevonden village ward 10	Project completed	R3, 8m
5	Upgrading of 3km road from gravel to tar (Mohlonong to Diana Clinic)	Mohlonong Diana ward 14	Project completed	R5, 1m
6	Construction of speed humps and bus shelters at Mohlonong to Diana Clinic road	Mohlonong Diana ward 14	Completed	R850 000
7	Procurement of road maintenance plants	Municipal	Plants delivered	R2,7m

Underachievement

The upgrading of 3km road from gravel to tar from Mohlonong to Diana clinic phase 3 could not be completed as envisaged owing to delays due to heavy rainfall and suppliers of concrete for bridges. Planning and designing of four roads in the municipality (Lonsdale Clinic via Monyoaneng clinic to Rankhuwe phase 2, Mohlonong to D19, Ipopeng to Limburg and Lonsdale via Flora to Percy clinic) experienced budget withdrawal due to non-approval of the projects by Coghsta. Construction of V – drains at Lonsdale was insufficiently budgeted for and as such will be implemented as a multi-year project. Upgrading of the municipal offices with a disability ramp which was rolled over from the 2012/13 financial year could not be completed as expected in the 2013/14 and as such a revision of scope has been requested.

1.3 Local Economic Development

Achievements

Empowerment of local economic groups was done in conjunction with Limpopo Economic Development Agency. More than 2073 jobs were created in the municipality incited by the local economic programmes, infrastructural projects and the expanded public works initiatives in the municipality. Operationalization and official launch of the municipal wholesale warehouse was achieved in partnership with Walk-in 25 Cooperative. The review of the LED strategy was one milestone achieved during the financial year 2013/14.

Under achievements

The following projects could not be finalised during the report under review since some of them had their budgets adjusted down during the adjustment of the municipal budgets:

- Local Arts Exhibition
- Essential oil production

-
- Car wash project

1.4 Financial Viability and Management

Achievement

For the financial year 2012/13 the municipality received a qualified audit opinion. This came as a boost after several unfavourable audit opinions. Two adjustment budgets were performed and approved by Council. Preparation of the 2013/14 budget was done in-house and approved by Council. Submission of the Annual Financial Statements (AFS) for the financial year 2012/13 was done on time. The AFS were done in-house after the municipality has successfully appointed the Chief Finance Officer.

Underachievement

There is still a marked under spending of some of our conditional grants resulting in projects being roll over. An amount of R6m was withdrawn and taken back by the National Treasury which affected our capital budget adversely.

1.5. Good Governance and Public Participation

Achievements

Striving for inclusive local government and transparent administration, the municipality held Mayoral Izimbizo as planned in the IDP and Budget, Ward Based IDP/Budget Community Consultations, Council strategic planning session and open council meetings. An IDP document for the financial year 2014/15 was developed in-house and approved by Council in May 2014. Audit Committee, Performance Audit Committee and the Risk Management Committee were supported and held their governance oversight. Council and Council Committee, i.e Portfolio Committees, Municipal Public Accounts Committee (MPAC), Geographic Names Committee (GNC), Women Caucus and Ethics committee are established and functional. The municipality continues to support the public participation machinery in the form of Ward Committees. HIV/Aids technical committee has been established and is functional.

Under achievements

There are still challenges in the sustenance of a sound relationship with our Traditional Authorities. A forum has been established in the municipality to engage with traditional authorities but it is still on shaky grounds. There are still challenges with participation of sector departments in the planning by the municipality especially those operational at the municipal level.

1.6 Spatial Rationale and Environment

Achievements

Requests for processing of Land Use applications were done far exceedingly past the annual target. Meetings with Traditional Authorities in the municipality regarding Land Use Management System were successfully conducted

Underachievement

- Township development still remained a target far from within reach with the issue of land release still being a subject of discussion.
- Development of a land fill site could not be realized as the funds to construct the landfill could not be secured for the financial year.

1.7 Corrective Measures

Noting a number of unachieved targets for the financial year, it is the intention of the municipality to ensure that underachievement is corrected. The following therefore outlines how the municipality going forward is going to attend under achieved targets.

- Ensure continuous engagement with our Traditional Leaders especially Moletjie with a view of the release of land for township development.
- The cascading of performance management to all employees under S56/7 is expedited with the first quarter of the financial year 2014/15 noting that Council has approved the PMS policy and framework.
- Prepare a process for requesting of roll over of projects and ensure that such projects are implemented within the first half of the financial year.
- Expedite the implementation of the demand management plan in order to avoid rolling projects over into the other financial years.
- Expedite the filling of vacancies especially at the Senior Management level to ensure a smooth administration.

Internal management changes in relation to Section 56/57 managers.

The Municipal Manager is appointed as the Accounting Officer of the municipality together with the Chief Finance Officer. All other departments are headed by Senior Managers with the exception of one vacancy in the Economic Development Department. All Senior Managers are on five year fixed term employment contracts and have signed performance agreements. For efficiency in undertaking audit activities and provision of quality assurance, the municipality has established a unit on Internal Auditing. The unit is led by the Chief Internal Auditor with four team members. Risk Unit is also established to provide leadership on risk management and risk championship.

Risk assessment and the development and implementation of measures to mitigate the top 10 risks.

During the financial year 2013/14, the municipality undertook risk profiling. The process resulted with the development and adoption of the risk register. The department of cooperative governance, human settlement and traditional affairs and

the provincial treasury assisted the municipality during the process. Top ten risks were profiled and formed part of the risk register as follows:

- High level of acting positions
- Late appointment of contractors
- Mushrooming of village extensions
- Illegal dumping of waste
- Negative Audit Opinion
- Data loss
- High unemployment rate and lack of external investors

Mmogo re tla kgona.

Municipal Manager –Ramakuntwane Selepe

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

Since the inception of Aganang Local Municipality more efforts were put towards provision of basic services to our Communities. The lives of our Communities have improved for the better.

T 1.2.1

Population Details									
Population `000									
Age	2011/12			2012/2013			2013/14		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
0-4	8818	8683	17501	8818	8683	17501	8818	8683	17501
5-9	11229	9615	20844	11229	9615	20844	11229	9615	20844
10-19	22446	19434	41880	22446	19434	41880	22446	19434	41880
20-29	7294	10305	17599	7294	10305	17599	7294	10305	17599
30-39	4932	7181	12113	4932	7181	12113	4932	7181	12113
40-49	3257	6573	9830	3257	6573	9830	3257	6573	9830
50-59	3257	5247	8504	3257	5247	8504	3257	5247	8504
60-69	2415	5176	7591	2415	5176	7591	2415	5176	7591
70+	2564	7028	9592	2564	7028	9592	2564	7028	9592

Source: Statistics SA 2007

T1.2.2

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment rate	Proportion of households with no income	Proportion of population in low-skilled employment	HIV/AIDS prevalence	Illiterate people older than 14 years

2011/12	1827	12711	66804	N/A	843	11988
2012/13	2763	12711	66804	N/A	877	11988
2013/14	1931	12711	66804	N/A	912	11988
						T1.2.4

Overview of neighborhoods within `Name of Municipality`		
Settlements Type	Households	Population
Towns		
N/A		
Sub-Total		
Townships		
N/A		
Sub-total		
Rural Settlements		
N/A		
Sub-total		
Informal Settlements		
N/A		
Sub-total		
Total		
		T1.2.6

COMMENT ON BACKGROUND DATA:

The Municipality is predominately rural and most municipal land is under the jurisdiction of tribal authorities. The Municipality have townships but not yet proclaimed.

T1.2.8

1.1. SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

In line with the five key priorities of the current government the municipality has been able to achieve the following service delivery objectives during the year under review: Provided clean water to all 105 villages, Refurbished Jupiter hall, constructed three Pre-schools in Phago, Rametloana and Monotwane, tarred road D3356 (phase 3 of Mhlonong to Diana clinic), provide indigent households with free basic electricity, water and alternative energy.

T1.3.3

1.2. FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

The Municipality relies heavily on Government Grants and subsidies for financial sustainability. The allocation received is insufficient to provide for operational expenditure and basic services. For the financial year 2013/14, the municipality is still awaiting outcome of the audit process.

T1.4.1

Financial Overview – 2013/14			
			R`000
Details	Original Budget	Adjustment Budget	Actual
Income	15,372,449.00	27,917,329.00	39,289,309.00
Grants	117,558,002.00	126,967,998.00	111,938,300.00
Taxes, Levies & Tariffs			
Other			
Sub Total	132,930,451.00	154,885,327.00	151,227,610.00
Less Expenditure	146,593,452.00	165,328,752.00	100,203,712.00
Net Total	(13,663,001.00)	(10,443,425.00)	51,023,897.00
Operating Ratios			
Detail	%		
Employee Cost	45.57%		
Repairs & Maintenance	1.09%		
Finance Charges & Depreciation	2.93%		

T1.4.3

COMMENT ON OPERATING RATIOS:

The Ratios above indicate that Employee cost was 45.97% of the total spending and Repairs and maintenance was 1.09%. The municipality relies mostly on grants of which 37% is conditional, and out of total budget only 63% is operational though revenue streams were identified but they haven't been implemented due to the issue of land, as a result, our own revenue is not sufficient to cover larger percentage of operational budget

T1.4.3.

Total Capital Expenditure 2012/13 – 2013/14		
		R`000
Detail	2012/13	2013/14
Original budget	41,743,700.00	47,905,743.00
Adjustment budget	56,989,801.00	61,611,457.00
Actual	38,867,856.00	52,606,326.00

T1.4.4

COMMENT ON CAPITAL EXPENDITURE:

The table above indicates that there is an increase in Capital Expenditure even though it reflects annual variances as compared to Capital budget for each financial year. These variances are due to the fact that Consultants for infrastructure projects are appointed during the third or fourth quarter of the year.

T 1.4.5.1

1.3. ORGANISATIONAL DEVELOPMENT OVERVIEW

ORGANISATIONAL DEVELOPMENT PERFORMANCE

The Municipality provides training and development for staff, councillors as well as other unemployed people. All training needs were developed and facilitated in terms of the approved workplace skills plan. The trainings conducted were part of the municipality's organisational development function to develop and improve the general skills levels in the whole organisation.

T1.5.1

1.4. AUDITOR GENERAL REPORT

AUDITOR GENERAL REPORT 13/14

The Audit is still in progress due to late submission of Annual Financial statements as a result of industrial action by municipal employees during the month of August and September.

T 1.6.1

COMMENT ON THE ANNUAL REPORT PROCESS:

Annually the Municipality adopts a process plan for the compilation of the Annual report for the preceding year. The 2013/14 annual report compilation will follow the same process. This process is guided by the legal provisions as contained in both the Municipal Systems Act no 32 of 2000 and Municipal Finance Management Act no 56 of 2003.

The Annual report, as alluded to in the mayor' foreword, provides an opportunity to look back, draw lessons and chart a way forward. It forms the basis of planning going forward.

T1.7.1.1

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

The political and administrative governance is comprised of the political component headed by the mayor and the administrative component headed by the Municipal Manager. These are further outlined below.

T2.0.1

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Municipal Council, which is the supreme body and the highest decision making body comprised of 37 Councillors. The Speaker is the chairperson of the Council. Executive Committee members are 06 in number and the committee is headed by the Mayor. The committee members serve as chairperson of portfolio committees which are the portfolio committee on Budget& Treasury, Technical Services, Corporate Services, Community Services, Special Focus and Economic Development and Planning. The municipality has 19 Wards with 19 Ward Councillors and 190 Ward Committees.

There are various council committees, Ethics Committee, Geographic names committee and Municipal Public Accounts Committee each with its own chairperson.

The administration is headed by the municipal manager who has 05 section 56 managers reporting to him/her. That is the Snr Managers for, Technical Services, Corporate Services, Economic Development and Planning and the Chief Finance Officer.

Aganang Local Municipality political structure comprises of Council, Executive Committee, and portfolio committees. The Municipality has further established Oversight committee, ethics and names committee in terms of Section 79 of Municipal Systems Act no 32 of 2000.

In order to improve on financial matters an audit committee has been established assist the Municipality in this regard.

T2.1.0

2.1 POLITICAL GOVERNANCE

INTRODUCTION TO POLITICAL GOVERNANCE

T2.1.1

POLITICAL STRUCTURE

MAYOR
(Cllr Molahlwa Mokobodi)

SPEAKER
(Cllr Noko Ntsewa)

CHIEF WHIP
(Cllr Malesela Teffo)

MAYORAL COMMITTEE/ EXECUTIVE COMMITTEE

Cllr Lisbeth Mothata- Corporate Services
 Cllr Melidah Mashamaite later replaced by Cllr
 Kwena Mahoai -Special Focus
 Cllr Albert Moloto -Technical Services
 Cllr Mary Dikgale- Economic Development and
 Planning
 Cllr Phuti Cholo later replaced by Cllr Stephen
 Phaka -Community Services
 Cllr Tebogo Lekoloane- Budget & Treasury

The changes were a result of realignment of
 Executive Committee after the withdrawal of Cllr
 Phuti Cholo by his Political party

T2.1.1

COUNCILLORS

The municipality consists of 37 Councillors. There are 19 Ward Councillors who are responsible for the running of the Wards. The PR Councillors are giving support to the Ward Councillors and they are a pool of the PMT and EXCO.

The municipality consists of 37 Councillors. There are 19 Ward Councillors who are responsible for the running of the Wards. The PR Councillors are giving support to the Ward Councillors and they are a pool of the PMT and EXCO.

T2.1.

Item	Description
Total number of Councillors	37
Number of Male	19
Number of female Councillors	18
Number of Full time Councillors	03
Number of Executive Committee	07
Number of ANC councillors	32
Number of Cope Councillors	02
Number of DA Councillors	01
Number of ACDP Councillors	01
Number of UDM Councillors	01

POLITICAL DECISION-TAKING

The political component is comprised as follows

Council It is the highest decision making body of the Municipality. Comprised of all 37 Councillors and 04 Traditional Leaders who attend as Ex-officio members.

Executive Committee: comprised of 06 portfolio chairpersons and Mayor who is the Chairperson of the Committee

Portfolio Committees: these are department specific. The following portfolios were constituted

Technical services

Community services

Economic Development and Planning

Budget & Treasury

Special Focus

Corporate Services

T2.1.3

2.2 ADMINISTRATIVE GOVERNANCE

ANTI-FRAUD & CORRUPTION 0800 205 053

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

Aganang Administration has been composed in terms of Municipal systems Act no 32 of 2000. It headed by the municipality with four Snr Manager heading different departments. These are Technical services, Budget and treasury, corporate services and economic development and planning. The staff compliment is currently as follows:

Total number of staff: 104

Number female: 45

Number male; 64

Number disabled: 0

Number youth: 72

T2.2.1

TOP ADMINISTRATIVE STRUCTURE

MUNICIPAL MANAGER

Mr Ramakuntwane Selepe

SENIOR MANAGER: TECHNICAL SERVICES

Ms Makgabo Komape

SENIOR MANAGER: CORPORATE SERVICES

Mr Absen Laka

SENIOR MANAGER: ECONOMIC DEVELOPMENT PLANNING

Ms Makgabo Komape(Acting)

SENIOR MANAGER: CHIEF FINANCIAL OFFICER

Mr Malesela Mokonyama

SENIOR MANAGER: COMMUNITY SERVICES

Mr Manape Thamaga

T2.2.2

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The enactment of intergovernmental relations Act of no 13 of 2005 has ushered in the era of cooperative governance in South Africa. It is on the basis of this that Aganang local Municipality participate and or is represented in some of these forums be it national provincial, district or local. The information below outlines some of the forum that exists.

T 2.3.0

2.3 INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURES

National SALGA Membership assembly

National Municipal Managers' Forum

T2.3.1

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

Aganang local Municipality participates in the following provincial intergovernmental structures

Premier IGF

Provincial Municipal Managers' forum

Provincial Development and planning forum

Provincial Monitoring and Evaluation forum

T2.3.2

RELATIONSHIPS WITH MUNICIPAL ENTITIES

Aganang Local Municipality does not have any established Municipal entity.

T2.3.3

DISTRICT INTERGOVERNMENTAL STRUCTURES

The following district intergovernmental forums exist;

District Mayors' forum

District Municipal Managers' Forum

District CFO's forum

District IDP Representative Forum etc

T2.3.4

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

Aganang Local Municipality has been constituted in terms of Municipal Structures Act no 118 of 1998. It is constituted as follows in order to discharge its governance responsibility.

Item	Description	Meetings intervals	2012/13 meetings(target)	2013/14 meetings(actual)
Council	Attended by all Councillors, Snr Managers and Traditional leaders. it is chaired by the Speaker	Council sits quarterly	06	A total of 17 meetings held (06 ordinary and 11 special meetings).
Executive Committee	Comprised of all 07 members and Snr Managers. It is chaired by the Mayor	Sits monthly	11	11 (A total of 11 meetings held (11 ordinary and 05 special meetings).
Portfolio Committees	Seven portfolio committees have been established; namely EDP,B&T, Technical services,	Sits monthly	66	69 portfolio committee meetings held (07 were not held during

	Corporate services, Community services and Special focus			December 2011)
Oversight committee	Meeting attended by members of the Municipal Public Accounts Committee	Sits monthly	08	A total of 07 meetings held with only one postponed.
Management	Comprised of all Snr Managers and Managers. It is chaired by the Municipal Manager	Sits monthly	11	09 ordinary meetings were held excluding special management meetings
Extended Management	Comprised of all Snr Managers, Managers and Snr Officials. It is chaired by the Municipal Manager	sits quarterly	04	04
Departmental meetings	Comprised of Snr Manager and Snr Officers within the Department	Sits monthly	55	55
Extended Departmental Meeting	Comprised of Snr Manager, Managers and all Officers within the Department	Sits quarterly	04	04

T 2.4.0

2.4 PUBLIC MEETINGS

The Municipality is obliged through amongst others Chapter 04 of Municipal System Act no 32 of 2000 to involve Communities and Community stakeholders in the affairs of the Municipality. Municipalities are stakeholder driven in nature and character. It is against this backdrop that the Municipality has development a system of Community participation and Communication in order to realize its public accountability responsibility. The Municipality has established critical units in order to fulfil this task namely Council Support, Public Participation, IDP and Communication Units. The following are public participation and communication avenues that are utilized:

COMMUNICATION, PARTICIPATION AND FORUMS

Structure	Role/s	Engagement interval
Open Council	<p>Approves IDP & Budget process plan, IDP & Budget, SDBIP</p> <p>Monitor IDP Progress</p> <p>Ensure involvement of stakeholders in IDP/Budget processes</p> <p>Passes by-laws and policies</p>	Quarterly Council meetings
Ward Committee meetings	<p>Represents the interests of their Wards in the IDP/Budget processes</p> <p>Submit Community needs</p>	Bi-monthly. a total of 72 Ward committees were held during 2013/14 financial year.
IDP Representative Forum	Platform of stakeholders for provision of inputs to IDP/Budget processes	Twice a year during 2 nd quarter and 4 th quarter
Ward based IDP/Budget consultations	Communicate their needs and priorities through Ward Committees, Ward Councillors and through village, Ward based meeting and Izimbizo.	Annually through Izimbizo and Ward meetings
Municipal Newsletter and Website	Platform for provision of information to the public	Newsletter is issued quarterly and website is updated monthly
Mayoral Izimbizo	Gives an opportunity to the public to give feedback and inputs to Municipal service delivery programmes	Held once a year during 2 nd quarter
Municipal suggestion box	Community members can post suggestions and complaints through this	All the time during office hours

	facility	
Ward Offices	Seven Ward Offices have been established to provide support to Wards and access to Communities to Municipal services	All the time during office hours

T2.4.1

2.1.3 COUNCILLORS

After the 18 May 2011 Municipal Elections, the Council of Aganang Municipality was reconstituted. The table below provides details about the composition of Council in terms of party representation and gender etc.

Item	Description
Total number of Councillors	37
Number of Male	19
Number of female Councillors	18
Number of Full time Councillors	03
Number of Executive Committee	07
Number of ANC councillors	32
Number of Cope Councillors	02
Number of DA Councillors	01
Number of ACDP Councillors	01
Number of UDM Councillors	01

WARD COMMITTEES

The Municipality has established 19 ward committees in all wards. This consists of 10 ward committees per ward which makes a total of 190 ward committee members throughout the municipality. This committee facilitates and promote public participation, Ward conferences and training of Ward Committees.

T2.4.2

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The Municipality is obliged through amongst others Chapter 04 of Municipal System Act no 32 of 2000 to involve Communities and Community stakeholders in the affairs

of the Municipality. Municipalities are stakeholder driven in nature and character. It is against this backdrop that the Municipality has developed a system of Community participation and Communication in order to realize its public accountability responsibility. The Municipality has established critical units in order to fulfil this task namely Council Support, Public Participation, IDP and Communication Units. The following are public participation and communication avenues that are utilized.

T2.4.3.1

2.5 IDP PARTICIPATION AND ALIGNMENT

Structure	Role/s	Engagement interval
Council	<p>Approves IDP & Budget process plan, IDP & Budget, SDBIP</p> <p>Monitor IDP Progress</p> <p>Ensure involvement of stakeholders in IDP/Budget processes</p>	Quarterly Council meetings and Council strategic planning
Ward Councilors & Ward Committees	<p>Represents the interests of their Wards in the IDP/Budget processes</p> <p>Submit Community needs</p>	Annually
Traditional Leaders	Represents the interests of their Communities	Quarterly
Executive Committee	<p>Responsible for overall Management and coordination of the IDP/Budget processes</p> <p>Chair the Representative Forum</p>	Monthly and Executive Committee Strategic planning
IDP/Budget Steering Committee	<p>Steers the IDP/Budget review processes</p> <p>Considers inputs into the IDP/Budget</p>	Monthly
IDP/Budget	Provide cluster or	Monthly and Departmental

Clusters/Departments	departmental expertise in the IDP/Budget processes. Provide technical support to IDP/Budget processes	strategic planning
IDP Representative Forum	Platform of stakeholders for provision of inputs to IDP/Budget processes	Twice a year during 2nd quarter and 4th quarter
Communities and Community Stakeholders	Communicate their needs and priorities through Ward Committees, Ward Councillors and through village, Ward based meeting and Izimbizos.	Annually through Izimbizo and Ward meetings

The Municipal IDP is a five year strategic plan and it outlines strategic objectives, strategies and annual targets. These are communicated to Community and Community stakeholders through processes as outlined by the table above. Service Delivery and Budget Implementation plan is developed annually to set quarterly targets and as a tool for implementation and monitoring of the IDP.

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

The Municipality has been duly constituted in terms Municipal structures Act no 117 of 1998. It is comprised of both political component and administrative component. There are Municipal policies and procedure that guides and informs the operation of the Municipality.

As a public institution the municipality subscribes to the principles of Batho Pele in its operation.

A number of governance and administrative structures have been put in place. These enables the Municipality to be able discharge its public service accordingly.

T2.6.0

2.6 RISK MANAGEMENT

RISK MANAGEMENT

MFMA S62 (i) (c) requires a municipality to have and maintain an effective, efficient and transparent system of risk management.

Enterprise Risk Management is a process, affected by the Board, Executive Management and personnel, applied in strategy setting and across the operations of the enterprise, designed to identify potential events that may affect the entity, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of entity objectives

The objectives of the Risk and Security Management Unit are to assist the municipality to:

- **Provide a level of assurance that current significant risks are effectively managed;**
- **Improve business performance by assisting and improving decision making and planning;**
- **Promote a more innovative, less risk averse culture in which the taking of calculated risks in pursuit of opportunities to benefit the organization is encouraged; and**
- **Provide a sound basis for integrated risk management and internal control as components of good corporate governance.**

Below are the municipality's top five Strategic risks.

Grant dependency/ financial viability

Availability and reliability of information.

Business interruptions

Poor performance by contractors/3rd parties

Clarity of roles between administration and political office bearers

T2.6.1

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

The following units are established to deal with allegations of fraud and corruption in the municipality,

The Risk and Security Management Unit,

Development of detailed risk register that forms the basis for the internal annual/three year plan.

The Internal Audit Unit,

Internal audit review processes and adherence to processes.

The Risk Management Committee,

Focus on progress made in risk management, internal audit reports and the action plan

The Audit Committee

Independent advisory body to the Accounting Officer and the Council.

The top risk which the municipality faced are listed in T2.6.1

Audit Committee recommendations for 2013/14 are set out at Appendix G.

The following policies are in existence to deal with matters of fraud and corruption

Fraud prevention plan

Fraud policy and response plan

Whistle blowing policy

T2.7.1

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW SUPPLY CHAIN MANAGEMENT

Supply Chain Policy has been developed and implemented in compliance with the SCM Regulations 2005. The only major finding which indicates deficiency in our internal control, it was the fact that according SCM regulations, bid adjudication committee should comprise of five people but the municipality in most cases had three officials adjudicating bids. Overall, Supply Chain has complied with laws and regulations except in the case stated above.

T2.8.1

By-laws introduced during 12/13					
Newly Developed	Revised	Public Participation conducted prior to adoption of By-Laws (Yes/no)	Dates of Public Participation	By-Laws gazette (yes/no)	Date of Publication
N/A	N/A	N/A	N/A	N/A	N/A

T2.9.1

By-laws introduced during 12/13					
Newly Developed	Revised	Public Participation conducted prior to adoption of By-Laws (Yes/no)	Dates of Public Participation	By-Laws gazette (yes/no)	Date of Publication
N/A	N/A	N/A	N/A	N/A	N/A

T2.9.1

2.10 WEBSITES

Municipal website: content and currency of material		
Documents published on the municipality`s /entity`s website	Yes/No	Publishing date
Current annual and adjustment budgets and all budget related documents	Yes	Every month end
All current budget related policies	Yes	From June 2014
The previous annual report (2012/13)	Yes	11 February 2014
The annual report (2013/14) published / to be published	Yes	February 2015
All current performance agreements required in terms of section	Yes	December

57 (1) (b) of the MSA and resulting score cards		2014
All service delivery agreements (2013/14)	Yes	From June 2014
All long term borrowing contracts (2013/14)	No	N/A
All supply chain management contracts above a prescribed value (give value) for 2013/14	Yes (Tenders)	From 13 August 2013
An information statement containin a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2013/14	Yes	From June 2014
Contracts agreed in 2013/14 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	N/A
PPP agreements referred to in section 120 made in 2013/14	No	N/A
All quartely reports tabled in the council in terms of section 52 (d) during 2013/14	Yes	14 June 2013 Council Resolution
T2.10.1		

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

The Municipal website is functioning and managed by Limpopo SITA. The website content consist of Municipality events and activities that takes place within Aganang Local Muniaplity. It consists of modules information which include vision and mission, council ,IDP and Budget, legislation and documents, advertisement of posts and media items.

The website is accessible globally via www.aganang.gov.za .The following municipal information has been uploaded in the website from January 2013: appointment letters, vacancies, adopted policies, SDBIP, monthly financial statements, quartely newsletters, adjusted budgets and budget, performance agreements, speeches, IDP and Council resolutions.

T2.10.1.1

 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

<u>PUBLIC SATISFCATION LEVELS</u>
N/A
T2.11.1

Satisfaction Surveys Undertaken during 2012/13 and 2013/14				
Subject matter of survey	Survey method	Survey date	No of people included in survey	Survey results indicating satisfaction or better (%)*
Overall satisfaction with:				
(a) Municipality	N/A	N/A	N/A	N/A
(b) Municipal Service Delivery	N/A	N/A	N/A	N/A
(c) Mayor	N/A	N/A	N/A	N/A
Satisfaction with:				
(a) Refuse Collection	N/A	N/A	N/A	N/A
(b) Road Maintenance	N/A	N/A	N/A	N/A
(c) Electricity Supply	N/A	N/A	N/A	N/A
(d) Water Supply	N/A	N/A	N/A	N/A
(e) Sanitation	N/A	N/A	N/A	N/A
(f) Information supplied by municipality to the public	N/A	N/A	N/A	N/A
(g) Opportunities for consultation on municipal affairs	N/A	N/A	N/A	N/A
T2.11.2				

COMMENT ON SATISFACTION LEVELS:

The municipality never conducted public satisfaction survey. Suggestion box has been put at the reception for the public to raise their service delivery problems, there is no complains brought to the management by the public.

T2.11.2.2

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

INTRODUCTION

During the year 2013/14 the Municipality has been able to complete construction of Pinkie-Sebotse, Phago, Rankhuwe, Rammetloana, and Monotoane Crèches located in Ward 2, 4, 5, 8 and 12 Other capital projects implemented includes Upgrading of Jupiter hall, Upgrading of 4km road D3394 to Goedgevonden Clinic, Upgrading of 3km road D3356 from Mohlonong to Diana clinic phase two, Construction of five (5) speed humps and five (5) bus shelters at Mohlonong to Diana Clinic road, Electrification of 139 household at Kloesdam village, Provision of diesel and oil to 33 households, Provision of free basic alternative energy to 250 households and Provision of free basic electricity to 11119 households. The municipality also managed to procure the following plants for road maintenance: Tipper truck, Roller and Water tanker.

Under achievements/Challenges

The Municipality could not complete the following Infrastructure projects and these have been rolled over to 2014/15.

- Upgrading of 2km and 2 bridges of road D3356 from Mohlonong to Diana Clinic Phase 3.
- Upgrading of Tibane Stadium Phase 2
- Drilling and equipping of borehole at Seema hall
- Upgrading of municipal offices (Ceres) with a disability ramp
- Electrification of 140 households at Kalkspruit and 60 households at Mars village
- Construction of V drains at Lonsdale Multiyear project.
- Procurement of road maintenance plant: Grader and Front end loader.

T3.0.1

COMPONENT A: BASIC SERVICES

INTRODUCTION TO BASIC SERVICES

The municipality is not Water Service Authority and Water Service Provider. This is mostly the district function. We are also not providing waste management function as it is provided by the District municipality.

T3.1.0

.1. WATER PROVISION

INTRODUCTION TO WATER PROVISION

The municipality is neither a Water service authority nor provider. The function resides with Capricorn District Municipality.

T3.1.1

3.2 WASTE WATER (SANITATION) PROVISION

INTRODUCTION TO SANITATION PROVISION

Capricorn District Municipality is responsible for sanitation function.

T3.2.1

3.3 ELECTRICITY

INTRODUCTION TO ELECTRICITY

The municipality's strategy for the provision of electricity is to provide affordable and reliable electricity to all households. The municipality has electrified all the villages with the exception of the ever emerging extensions. The municipality is on track to achieve the National basic standard for electricity provision by 2014. The municipality is currently electrifying the extensions of the villages with an assistant from Eskom. The project that is currently under construction is electrification of Kalkspruit and Mars which is planned to be completed by end of September 2014. The municipality has developed an indigent register and provide free basic electricity to beneficiaries registered.

T3.31

Electricity Service Delivery Levels				
Description	2010/11	2011/12	2012/13	Households 2013/14
	Actual No.	Actual No.	Actual No.	Actual No.
Energy: (above minimum level)	0	0	0	0
Electricity (at least min. service level)	287	287	0	0
Electricity – prepaid (min. service level)	0	0	0	0

Minimum service level and above sub- total				
Minimum service level and above percentage				
Energy: (below minimum level)	0	0	0	0
Electricity (< min. service level)				
Electricity – prepaid (<min. service level)	0	0	0	0
Other energy sources	0	0	0	0
Below minimum service level sub-total	287	0	0	0
Below minimum service level percentage				
Total number of households				

T3.3.3

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

The municipality does not have electricity license electricity service provider. The Electricity service is the function of ESKOM.

T3.3.9

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

Not Applicable to our municipality

T3.4.1

.5 HOUSING

INTRODUCTION TO HOUSING

Aganang Local Municipality is neither a housing authority nor provider, as at current the provisioning of housing is done by the Department of Cooperative Governance, Human Settlements and Traditional Affairs, as such the municipality only assist in the coordination of the housing provisioning. The housing needs as at the beginning of 2013-14 financial year was at 1536, which' s details the municipality has kept on the housing database clustered systematically in wards.

Aganang Local Municipality have with the assistance of the Department of Cooperative Governance, Human Settlements and Traditional Affairs developed a draft housing chapter which will be a catalyst to housing development within Aganang Local Municipality.

T3.5.1

Percentage of households with access to basic housing			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Households in informal settlements
2010/11	1050	1050	0
2011/12	2625	2625	0
2012/13	2956	2956	0
2013/14	3230	3230	0

T3.5.2

Housing service policy objectives taken from IDP									
Service objectives	Outline service targets								
		Previous year		Previous year	Current year		Current year	Current year	Following year
Service indicators (i)		(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service objective xxx	Additional houses provided during the year (houses require at year end)	2010-11 Houses required	2010-11 Houses built	2010-11 additional houses allocated	2011-12 Houses required	2011-12 Houses built	2011-12 additional houses allocated	2011-12 Houses Required	2013-2014 Houses required
Access to rural housing provisioning	0	1929	150	0	1548	274	260	1810	1810
Response to disaster incidences	Response and dispatch of relief material	0	73	0	114	85 disaster incidence reported and attended	0	62 Food parcels distributed by SASSA	59 Disaster incidence reported and attended, 49 food parcels distributed by the municipality

T3.5.3

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

The Municipality is not providing housing function. COHGSTA is the main service provider of houses. The Municipality was allocated 350 units in the financial year 13/14 and none of the units were built, no reasons were given by CoGSTA, however the beneficiaries were uploaded on the HSS system.

T3.5.7

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Municipality is providing free basic electricity and water to 11 000 indigents on monthly basis. Break down of indigents outlined on T3.6.3 below

T3.6.1

Free basic services to low income households										
	Total	Number of households								
		Households earnings less than R1.100 per month								
		Free basic water			Free basic sanitation		Free basic electricity		Free basic refuse	
	Total	Access	%	Access	%	Access	%	Access	%	
2011/12		33 214	33 214	100%	0	0	6000	86%	0	0
2012/13		33 214	33 214	100%	0	0	6000	92%	0	0
2012/13		33 214	33 214	100%	0	0	6000	92%	0	0
Financial performance 2021/13; cost to municipality of free basic services delivered										
Services delivered	2011/12			2012/13			Variance to budget			
	Actual	Budget	Adjustment budget	Actual						
Water	2 000 000	2 000 000	2 000 000	1 853 987	0					
Waste water (sanitation)	0	0	0	0	0					
Electricity	2 500 000	2 500 000	1 800 000	1 291 905	0					
Waste Management (solid waste)	0	0	0	0	0					
Total										

T3.6.4

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

Support to indigents will improve in the 2013/14 financial year because the municipality is in the process of reviewing the indigent register and having plans to conduct community awareness campaigns on free basis services.

T3.6.6

COMPONENT B: ROAD TRANSPORT

INTRODUCTION TO ROAD TRANSPORT

The municipality is gradually improving its roads infrastructure. Most of the main municipal roads are tarred and under process of tarring. This will enhance mobility

within the municipality and further assist the transport industry to grow. The municipality has a backlog of 546km that still needs to be tarred.

T3.7.0

3.7 ROADS

INTRODUCTION TO ROADS

Proper roads infrastructure storm water management system not only increase ease movement for day to day living, but is of vital importance to economic activity and growth within the municipality

T3.7.1

Gravel road infrastructure					Kilometers	
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained		
2011/12	553	3	6.5	553		
2012/13	546	0	4.5	546		
2013/14	546	0	3.0 under construction	546		
T3.7.2						
Asphalted Road Infrastructure						
	Total Asphalted roads	New asphalt roads	Existing asphalt roads re-asphalted	Existing asphalt roads re-sheeted	Asphalt roads maintained	
2011/12	0	0	0	0	0	
2012/13	0	0	0	0	0	
2013/14	4 under construction	4 under construction	0	0	0	
T3.7.3						

Cost of construction/maintenance							R '000
	Gravel			Tar			
	New	Gravel-Tar	Maintained	New	Re-worked	Maintained	
2011/12	0	18m	0	0	0	0	
2012/13	0	20.3m	0	0	0	0	
2013/14	0	24.0m	0	0	0	0	
T3.7.4							

Capital expenditure 2013/14: Road Services						R '000
Capital Projects	2013/14					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value	
Total all						
Project A	14.0m	14.0m	19.5m	0.1m	20.3m	
Project B	10.0m	10.0m	3.825	1.275m	5.1m	
Project C	1.275m	1.275m	918 634	356 589	1.275m	

Project D					
T3.7.9					

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The Municipality has completed construction of Goedgevonden road whilst the tarring of 2 km Mohlonong to Diana clinic phase three has been rolled over to 2014/15 owing to the completion of two bridges.

T3.7.10

3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

INTRODUCTION TO TRANSPORT

The municipality has been appointed as a Registering Authority in 2008 whereby it started performing registration and Licensing of motor vehicle transactions. The establishment of Registering Authority has shortened the distance for communities to travel long to Polokwane and Mogalakwena municipalities and this has been appreciated by our communities as a great achievement. The unit has One Enatis Clerk and One Senior Licensing officer.

T3.8.1

Concerning T3.8.2

In 2009 we noticed a high demand of Driving license from the communities after realizing importance of our Registering Authority in licensing and registration of motor vehicles we then apply for Driving license Testing Centre grade D whereby we test learners license of any code, knowing that our objective is not fully met we are in the process of application for grade A DLTC and grade A VTs (Vehicle Testing Station).The Unit has Five Examiners and One Management Rep.

T3.8.2.1

Chapter 1

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

INTRODUCTION TO PLANNING AND DEVELOPMENT

The municipality has developed and adopted the spatial development framework which is reviewed from time to time. The SDF provides direction to development and is further aligned to the District SDF, growth and development strategy and national spatial perspective.

T3.10.0

3.10 PLANNING

INTRODUCTION TO PLANNING

Aganang Local Municipality is one of the rural municipalities that need development attention. There is a dire need for spatial systems to advise the municipality on the development and investment patterns. The SDF as one of the tools strives to address the spatial issues within the municipality and at the same time offers an advice on how spatial development should occur within a short to long period of time. The SDF is complemented by other policies for its proper and effective implementation. In terms of the approved 2010 Aganang Spatial Development Framework, the development nodes in municipality comprises of municipal growth point, Local service centres and population concentration points. Both Aganang SDF and LUS are aimed to guide development, investment, infrastructure development, regulate land uses and advice on the municipality spending patterns while assisting the municipality in making sound decisions.

All municipal spatial planning policies are aimed at addressing the following challenges which SDF and other policies are attempting to resolve:

- 1. Displaced urbanization and settlement pattern that is distorted, fragmented, unequal, incoherent and inefficient. Most of the poor are located far-way from places of economic, cultural, recreational and educational opportunities rural areas.**
- 2 Dysfunctional spatial pattern and land use management systems**
- 3. Uneven social development**
- 4. Infrastructure disparities and deterioration**

5. Skewed and scattered settlement patterns
6. Demographic imbalances**7. Environmental deterioration**

T3.10.1

Applications for Land Use Development						
Detail	Formalization of Townships/Tenure upgradin		Rezoning		Built Environment/R188	
	2012/13	2013/14	2013/14	2013/14	2010/11	2013/14
Planning application received	0	0	0	0	0	196
Determination made in year of receipt	0	0	4	4	0	80
Determination made in following year	0	0	4	4	0	100
Applications withdrawn	0	0	2	2	0	0
Applications outstanding at year end	0	0	2	2	0	178 these include back-lock of the previous years.

T3.10.2

Employees: Planning Services					
Job level	2012/13	2013/14			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
N/A	2	8	1	6	80%
Total	1	8	1	6	80%

Totals should equate to those included in the chapter 4 total employee schedule. Employees and posts numbers are as at 30 June 2014. *Posts must be established and funded in the approved budget or adjustment budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. senior management) then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.10.4

Financial performance 2011.12: Planning services					
Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	0	0	0	0	0
Expenditure:	0	0	0	0	0

R'000

Employees	0	0	R450 000	0	0
Repairs & Maintenance	0	0	0	0	0
Other	0	0	0	0	0
Total operational expenditure	R450,000.00	R480,000.00	R50,000.00	0	0
Net operational (service) expenditure	0	0	0	0	0

T3.10.5

Capital expenditure 2013/14: Planning Services					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	R505,000.00				
Township establishment	R250,000.00	0	0	0	0
GIS	R50,000.00	R100,000.00	0	0	0
SDF and LUS workshops	R5,000.00	0	R100.00	0	R100.00 remaining budget could not be utilized due to support deeds web system
Project D					

T3.10.6

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

Spatial planning systems should be renewed as and when needed to accommodate the changing priorities and all the spatial dynamics happening. For the proper implementation of the spatial planning systems, SDF, land use scheme and other spatial policies should be reviewed and be finalised and there should be qualified officials to implement it. The relationship between the municipality and the traditional authorities should be enhanced in order to ensure the effective utilisation of land.

Appropriate mechanisms must be in place to ensure that the Aganang Municipality, Capricorn District Municipality and provincial / national government departments (e.g. DWAF and DLGH) align their respective capital expenditure programmes and multi-year plans to be in support of the preferred geographic locations. Parastatals such as ESKOM and TELKOM should also be motivated to align and prioritize their capital projects in terms of the IDP and Spatial Development Framework of the Aganang Municipality.

T3.10.7

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO ECONOMIC DEVELOPMENT

Department of Economic Development and Planning is geared towards the upliftment of the local economic activities in the municipality. This is done through support to Local Economic development projects. Projects receive support in the form of technical support and funding, workshops and training in conjunction with LIBSA, LEDET, SEDA and other government agencies.

T3.11.1

Economic Activity by Sector			
	R '000		
Sector	2011/12	2012/13	2013/14
Agric, forestry and fishing	0	R500 000	0
Mining and quarrying	0	0	0
Manufacturing	0	0	0
Wholesale and retail trade	R1.4m	R2m	R2.5m
Finance, property, etc.	0	0	0
Govt, community and social services	0	0	0
Infrastructure services	0	0	R339 333
Total	R1.3m	R2.5m	R2 893 333

Economic Employment by Sector			
	Jobs		
Sector	2011/12 No.	2012/13 No.	2013/14 No.
Agric, forestry and fishing	0	0	0
Mining and quarrying	0	0	0
Manufacturing	0	0	0
Wholesale and retail trade	0	0	20
Finance, property, etc.	0	0	0
Govt, community and social services	0	0	0
Infrastructure services	0	0	8
Total	0	0	28

T3.11.3

COMMENT ON LOCAL JOB OPPORTUNITIES:

A total of 1079 jobs were created through EPWP funded projects (including jobs through LED).

T3.11.4

Job Creation through EPWP* Projects										
Details		EPWP Projects No.				Jobs created through EPWP projects No.				
2011/12		30				1535				
2012/13		45				1416				
2013/14		1(CWP)				1051(CWP)				
*-Extended Public Works Programme									T3.11.6	
Local Economic Development policy objectives taken from IDP										
Service Objectives	Outline service targets	2011/12		2012/13			2013/14		Target	
		Target	Actual	Target		Actual	Target			
		*Previous year		*Previous year	*Current year		*Current year	*Current year	*following year	
		(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	
Service indicators (i)	(ii)									
Service objective xxx										
	Number of people trained (including retained upskilled)	X people trained	X people trained	X people trained	X people trained	X people trained	X people trained	X people trained	X people trained	
0	0	0	0	0	4	4	4	3	0	
									T3.11.7	

Employees: Local Economic Development Services					
Job level	2012/13		2012/13		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3	0	1	0	0	0
4-6	3	5	3	2	60%
7-9	0	0	0	0	0
10-12	0	0	0	0	0
13-15	0	0	0	0	0
16-18	0	0	0	0	0
19-20	0	0	0	0	0
Total	0	0	0	0	0
					T3.11.8

Capital expenditure 2013/14: Economic Development Services					
R720'000					
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	3 620 000.00				
Car wash infrastructure	470 000.00	0	94 709.94	Progressing	470 000.00
Establishment	250 000.00	250 000.00	250 000.00	250 000 taken	250

of essential oil production				to LED Strategy	000.00
Establishment of Matlou Matlala Botanical Garden(Game fencing)	400 000.00	0	0	350 000.00 taken to Warehouse and 50 000.00 to GIS	400 000.00
Wholesale warehouse operational	2 500 000.00	0	0	0	2 500 000.00
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)					
T3.11.10					

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

Many developmental challenges still remain precisely because of the financial constraints. The municipal strategy is being frustrated by the fragmentation of development implementation and approach. Aganang LED strategies and job creation targets which are also being informed by the national government 2014 millennium goals needs to be fulfilled.

T3.11.11

COMPONENT D: COMMUNITY & SOCIAL SERVICES

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

3.52 LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

INTRODUCTION TO LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

The municipality has appointed a library assistant who is helping the adults and children who are in dire need but the challenge is the library facility still belong to the Dept of Sports Arts and Culture and the other challenge is the facility does not cater other municipal communities in areas like Mashashane.

T3.52.1

Employees: Libraries, Archives, Museums, Galleries, community facilities, other					
Job level	2011/13		2013/14		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3	01	01		00	
4-6	N/A	N/A	N/A	N/A	
7-9	N/A	N/A	N/A	N/A	

10-12	N/A	N/A	N/A	N/A	
13-15	N/A	N/A	N/A	N/A	
16-18	N/A	N/A	N/A	N/A	
19-20	N/A	N/A	N/A	N/A	
Total	01	01	01	01	

Financial performance 2013/14: Libraries, Archives, Museums, Galleries, Community Facilities, other						R'000
Details	2012/13	2013/14				
	Actual	Original budget	Adjustment budget	Actual	Variance to budget	
Total operational revenue (excluding tariffs)						
Expenditure:	N/A	N/A	N/A	N/A		
Employees	N/A	N/A	N/A	N/A		
Repairs & Maintenance	N/A	N/A	N/A	N/A		
Other	N/A	N/A	N/A	N/A		
Total operational expenditure	N/A	N/A	N/A	N/A		
Net operational (service) expenditure	N/A	N/A	N/A	N/A		
T3.52.5						

Capital expenditure 2012/14 Libraries, Archives, Museums, Galleries, community facilities, other						R'000
Capital Projects	2012/14					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value	
Total all	N/A		N/A			
Project A	N/A		N/A	N/A	N/A	
Project B	N/A		N/A	N/A	N/A	
Project C	N/A		N/A	N/A	N/A	
Project D	N/A		N/A	N/A	N/A	
T3.52.6						

COMMENT ON THE PERFORMANCE OF LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) OVERALL:

The library is performing very well even though it does not cover or benefit the entire community of Aganang; the other challenge is its operations on weekends as it does not operate on Saturdays.

T3.52.7

3.55 CEMETORIES AND CREMATORIUMS

INTRODUCTION TO CEMETORIES & CREMATORIUMS

The Municipality is not providing crematoriums function.

3.56 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

The municipality has a budget for social contributions which covers child headed, indigent and new born babies gifts.

T3.56.1

SERVICE STATISTICS FOR CHILD CARE

T3.56.2

Child Care, Aged Care; Social Programmes Policy objectives taken from IDP									
Service Objectives	Outline service targets	2010/11		2011/12			2012/13	2013/14	
		Target	Actual	Target		Actual	Target		
		*Previous year	(iv)	*Previous year	*Current year	(vii)	*Current year	*Current year	*following year
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service objective xxx									
Food parcels to child headed families		76	67	76	67		57	47	37
Gifts to the new babies		08	06	08	06		10	15	20

Employees: Child Care, Aged Care, social programmes					
Job level	2012/13	2013/14			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0-3	NONE	NONE	NONE	NONE	NONE
4-6	NONE	NONE	NONE	NONE	NONE
7-9	NONE	NONE	NONE	NONE	NONE
10-12	NONE	NONE	NONE	NONE	NONE
13-15	NONE	NONE	NONE	NONE	NONE
16-18	NONE	NONE	NONE	NONE	NONE
19-20	NONE	NONE	NONE	NONE	NONE
Total					

T3.56.4

Financial performance 2013/14: Child Care, Aged Care, social programmes					
					R'000
Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	NONE	NONE	NONE	NONE	NONE
Expenditure:	NONE	NONE	NONE	NONE	NONE
Employees	NONE	NONE	NONE	NONE	NONE
Repairs & Maintenance	NONE	NONE	NONE	NONE	NONE
Other	NONE	NONE	NONE	NONE	NONE
Total operational expenditure	NONE	NONE	NONE	NONE	NONE
Net operational (service) expenditure	NONE	NONE	NONE	NONE	NONE
					T3.56.5

Capital expenditure 2013/14: Child Care, Aged Care, social programmes					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all					
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A
					T3.56.6

COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

The municipality is performing its social responsibility function.

T3.56.

COMPONENT F: HEALTH

INTRODUCTION TO HEALTH

The Municipality is not providing health services.

3.63 AMBULANCE SERVICES

INTRODUCTION TO AMBULANCE SERVICES

The municipality is not providing ambulances services.

T3.63.1

3.64 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

INTRODUCTION TO HEALTH INSPECTIONS; FOOD AND ABATTOIR LICENCING AND INSPECTIONS, ETC

This function is not applicable to our municipality

T3.64.1

COMPONENT G: SECURITY AND SAFETY

This component includes: police; fire; disaster management, licensing and control of animals, and control of public nuisances, etc.

INTRODUCTION TO SECURITY & SAFETY

T3.65.0

3.65 POLICE

INTRODUCTION TO POLICE (TRAFFIC)

In 2010 the municipality has established law enforcement section after realizing that in terms of the Constitution of the Republic and the National Road Traffic Act is its obligation to perform traffic functions mainly prevention of crime, by- laws and road safety. The establishment of this unit has helped the communities at large in escorting at schools, at the funerals, promotion of road safety and municipal revenue generations.

T3.65.1

	Details	2011/12	2012/13		2013/14
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	154	150	102	99
2	Number of by-law infringements attended	288	250	295	320
3	Number of police officers in the field on an average day	6	6	7	7
4	Number of police officers on duty on an average day	5	5	6	6

Concerning T3.65.2

The law enforcement unit has six officers with one chief and one Superintendent. The challenges encountered in the unit are resignation of officers because of low salary .The low turnout of tickets payment by offenders, minimal resources. The ticket issued in 2012/2013 is 2507 and in 2013/2014 is 2301; most of them are mainly from speedsters.

T3.65.2.1

COMMENT ON THE PERFORMANCE OF POLICE OVERALL:

The targeted reduction of fatal accidents by 6% starting from we commenced with law enforcement till 0% is at our heart since we stage road blocks every month with other stake holders wherein we want to deal away with strict measures to offenders not only during festive and Easter seasons.

T.3.65.7

3.66 FIRE

INTRODUCTION TO FIRE SERVICES

The municipality is not providing fire services. It is a district function

T3.66.1

3.67 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

Aganang Local Municipality has a disaster management unit in Community Services Department, the coordination and response to disaster management incidences is done by the officials under Institutional and Social Development.

The Local Disaster Advisory Forum has been established and operational comprising of various sector departments that falls within the area of jurisdiction of Aganang Local Municipality, quarterly meetings are convened in view to coordinate and plan for disasters when they eventually strike. Aganang Local Municipality has a Disaster Management Plan which orchestrates response and concerted efforts when disaster response is necessary. The challenge that the municipality faces is the lack of necessary facilities in this regard, namely, fire station.

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The Local Disaster Advisory Forum has been established comprising of various sector departments that falls within the area of jurisdiction of Aganang Local Municipality, quarterly meetings are convened in view to coordinate and plan for disasters when they eventually strike. Aganang Local Municipality has a Disaster Management Plan which orchestrates response and concerted efforts when disaster response is necessary. The challenge that the municipality faces is the lack of necessary facilities in this regard, namely, fire station.

T3.67.1

SERVICE STATISTICS FOR DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC

Disaster management, Animal Licensing and control, control of public Policy objectives taken from IDP									
Service Objectives	Outline service targets	2010/11		2011/12			2012/13	2013/14	
		Target	Actual	Target		Actual	Target		
		*Previous year	(iv)	*Previous year	*Current year	(vii)	*Current year	*Current year	*following year
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Response to disaster incidences	Response and dispatch of relief material	0	73	0	114	114	0	59	0
Dispatch of relief material	Dispatch of relief material	0	73	0	114	114	0	49	0

T3.67.3

NUISANCES, ETC

T3.67.2

Financial performance 2013.14: Disaster management, Animal Licensing and control, control of public

R'000

Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	N/A	N/A	N/A	N/A	N/A
Expenditure:	N/A	N/A	N/A	N/A	N/A

ANTI-FRAUD & CORRUPTION 0800 205 053

Fire Fighters	N/A	N/A	N/A	N/A	N/A
Other Employees	N/A	N/A	N/A	N/A	N/A
Repairs & Maintenance	N/A	N/A	N/A	N/A	N/A
Other	N/A	N/A	N/A	N/A	N/A
Total operational expenditure	N/A	N/A	N/A	N/A	N/A
Net operational (service) expenditure	N/A	N/A	N/A	N/A	N/A

T3.67.5

Capital expenditure 2013/14: Disaster management, Animal Licensing and control, control of public					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Food Parcels	100 000.00	100 00.00	61 077.82	0.00	100 000.00

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL OF PUBLIC NUISANCES, ETC OVERALL:

Aganang Local Municipality has a disaster management unit in Community Services Department, the coordination and response to disaster management incidences is done by the officials under Institutional and Social Development.

The Local Disaster Advisory Forum has been established comprising of various sector departments that falls within the area of jurisdiction of Aganang Local Municipality, quarterly meetings are convened in view to coordinate and plan for disasters when they eventually strike. Aganang Local Municipality has a Disaster Management Plan which orchestrates response and concerted efforts when disaster response is necessary. The challenge that the municipality faces is the lack of necessary facilities.

T3.6

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

INTRODUCTION TO SPORT AND RECREATION

The Municipality provides support to Sports Federations and various clubs. The Aganang Sports Council has been established and it is comprised of federations in the sporting codes of Softball, Netball, Football and Athletic. The process is underway to include other federations for maximum representation in the Sports Council.

There are currently two sports facilities that are used through the Siyadlala Mass Participation (SMPP) and through the support of the provincial government of Sports,

Arts and Culture, equipment and personnel are provided for the different games and the sports facilities.

The Municipality does not have community parks, sports halls, stadiums, swimming pools and camp sites.

T3.68.0

3.68 SPORT AND RECREATION

SERVICE STATISTICS FOR SPORT AND RECREATION

Sport and Recreation Policy objectives taken from IDP									
Service Objectives	Outline service targets	2012/13		2013/14					
		Target	Actual	Target		Actual			
		*Previous year		*Previous year	*Current year				
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)			
Service objective xxx									
Mayor's Cup	01	01	01	01	01	0			
Mayor's Marathon	01	01	01	01	01	01			

T3.68.2

Capital expenditure 2013/14: Sport and Recreation						R'000
Capital Projects	2013/14					Total project value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
Total all	N/A	N/A	N/A	N/A	N/A	N/A
Project A	N/A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A	N/A

T3.68.5

Capital expenditure 2013/14: Sport and Recreation					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A
T3.68.5					

Financial performance 2012.13: Sport and Recreation					
					R'000
Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	N/A	N/A	N/A	N/A	N/A
Expenditure:	N/A	N/A	N/A	N/A	N/A
Other Employees	N/A	N/A	N/A	N/A	N/A
Repairs & Maintenance	N/A	N/A	N/A	N/A	N/A
Other (Mayor's Cup & Marathon)	R70 000	R70 000	0	R70 000	0
Total operational expenditure	R70 000	R70 000	0	R70 000	0
Net operational (service) expenditure					
T3.68.4					

COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

The Municipality is currently making plans for the mobilization of communities to be involved in issues of sports, the overall performance in terms of sport is satisfactory even though there is still a need for improvement, and with regard to recreation the Municipality has never had activities.

Chapter 1

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

INTRODUCTION TO CORPORATE POLICY OFFICES, Etc

The Corporate policy offices ensure the smooth running of the Municipality as they relate to aspects of the following activities and operations:

- **Policy office – The Human Resources unit ensures that all Municipal policies are duly developed and reviewed annually for budget related policies as well Human resource policies.**
- **Financial services – The financial services activities such as payroll activities, supply chain activities, expenditure activities, and revenue activities had operated within the prescripts of all Treasury laws and guidelines throughout the report year.**
- **Human Resources services – The Human Resources unit has operated in terms of the governing HR policies and procedures. Staff recruitment activities and development of staff were done in terms of approved policies and budgets.**
- **ICT services – The Municipality has got approved ICT policies and approved IT Governance framework that has guided the functioning of the unit as well as the provision of IT infrastructure services.**

T3.69.0

3.69 EXECUTIVE AND COUNCIL

The municipality Organogram of leadership is provided above.

INTRODUCTION TO EXECUTIVE AND COUNCIL

The municipality Organogram of leadership is provided in the Organisational Development Overview. The highest decision making structure of the municipality is the Council on behalf of the community, followed by the executive committee, then municipal manager, managers reporting directly to the municipal manager and down to the officials.

T3.69.1

SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

T3.69.2

The Executive and Council Policy objectives taken from IDP										
Service Objectives	Outline service targets	2012/13		2013/14						
		Target	Actual	Target		Actual				
		*Previous year	(iv)	*Previous year	*Current year	(vii)				
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)				
Service objective xxx										
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

T3.69.3

Employees: The Executive and Council					
Job level	2012/13		2013/14		
Job Level	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0-3	N/A	N/A	N/A	N/A	N/A
4-6	N/A	N/A	N/A	N/A	N/A
7-9	28	N/A	N/A	28	N/A
10-12	6	N/A	N/A	6	N/A
13-15	N/A	N/A	N/A	N/A	N/A
16-18	N/A	N/A	N/A	N/A	N/A
19-20	3	N/A	N/A	3	N/A
Total	37	N/A	N/A	37	N/A

T3.69.4

Financial performance 2011.12: The Executive and Council					
R'000					
Details	2010/22	2012/13			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	Refer to item 5.1				
Expenditure:	N/A	N/A	N/A	N/A	N/A
Other Employees	N/A	N/A	N/A	N/A	N/A
Repairs & Maintenance	N/A	N/A	N/A	N/A	N/A
Other	N/A	N/A	N/A	N/A	N/A
Total operational expenditure	N/A	N/A	N/A	N/A	N/A
Net operational (service) expenditure	N/A	N/A	N/A	N/A	N/A

T3.69.5

Capital expenditure 2013/14: The Executive and Council Ref to item 5.7					
R`000					
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	Refer to item 5.7				
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A
T3.69.6					

COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

Most of the capital projects were implemented, the municipality experienced some rollovers

T3.69.7

3.70 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES

Debt recovery								
Details of the types of account raised and recovered	2010/11		2011/12			2012/13		
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Billed in year	Estimated outturn for accounts billed in year	Estimated proportion of accounts billed that were collected %
Property Rates	4,958,302		7,445,140					
Electricity – B	N/A							
Electricity - C								
Water – B								
Water – C								
Sanitation								
Refuse								
Other								
T3.70.2								
T3.70.1								

3.71 HUMAN RESOURCE SERVICES

ANTI-FRAUD & CORRUPTION 0800 205 053

 INTRODUCTION TO HUMAN RESOURCE SERVICES

The Human Resources Services provided staff recruitment function for the Municipality during the year 2012/13, the development of staff, the labour relation function as well as employee wellness activities. In terms of the service delivery priorities and the impact we had on them during the year, the following table provides more details.

T3.71.1

Service delivery priorities	Measures taken to improve performance
Vacant positions	All vacant positions were advertised with a view to have them filled. The advertisements were done in terms the Municipality's approved staff provisioning policy.
Excess leave days	Staff were instructed and given a period of time, to take their annual leave so as to reduce their annual leave days to the acceptable threshold level of 48 leave credit days by 30 June 2013. All applicable excess leave days have therefore been forfeited.
Labour disputes	All recorded labour disputes were resolved in terms of the provisions of the main collective agreement and the Relevant Labour Relations Act.

 SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Human Resource Services Policy objectives taken from IDP

Service Objectives	Outline service targets	2010/11		2011/12		2012/13	2013/14		
		Target	Actual	Target	Actual	Target	Target	Target	
		*Previous year		*Previous year	*Current year	*Current year	*Current year	*Current year	*following year
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service objective xxx									
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
									T3.71.3

Employees: Human Resource Services					
Job level	2010/11	2011/12			
Job Level	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0-3					
4-6	1	1	1	N/A	100
7-9	2	2	2	N/A	100
10-12	1	1	1	N/A	100
13-15	N/A	N/A	N/A	N/A	N/A
16-18	N/A	N/A	N/A	N/A	N/A
19-20	N/A	N/A	N/A	N/A	N/A
Total	4	4	4	N/A	100

T3.71.4

Financial performance 2012/13: Human Resource Services					
					R'000
Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)					
Expenditure:					
Other Employees					
Repairs & Maintenance					
Other					
Total operational expenditure					
Net operational (service) expenditure					

T3.71.5

The Human Resources Services provided staff recruitment function for the Municipality during the In terms of the service delivery priorities and the impact we had on them during the year 2013/14 year, the development of staff, the labour relation function as well as employee wellness activities.

T3.71.2

Capital expenditure 2013/14 Human Resources Services					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	N/A	N/A	N/A	N/A	N/A
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A

T3.71.6

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

The Human Resources Services provided staff recruitment function for the Municipality during the year, the development of staff, the labour relation function as well as employee wellness activities. The Municipality has continued to advertise the approved vacant posts on the organogram in terms of the staff provisioning policy, has consistently worked down the staff excess leave days to ensure that the remained within the threshold of 48 days per annum. The Corporate Services Department has consistently provided labour law advice to the officials as well as Councillors.

T3.71.7

3.72 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes: Information and Communication Technology (ICT) services.

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The municipality ICT services are well functioning and managed by internal IT staff. The antivirus software are upgraded to ensure safety of important documents.

SERVICE STATISTICS FOR ICT SERVICES

T3.72.2

ICT Services Policy objectives taken from IDP									
Service Objectives Service indicators (i)	Outline service targets (ii)	2010/11		2011/12			2012/13	2013/14	
		Target	Actual	Target		Actual	Target		
		*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)	*Current year (viii)	*Current year (ix)	*following year (x)
Service objective xxx									
Internet Maintenance	100%	100%	60%	100%	100%	90%	100%	100%	
Software license renewal	5	4	4	5	5	4	4	4	
Network Maintenance	100%	100%	100%	100%	100%	80%		0%	
Procurement of institutional intranet servers	100%	0%	0%	100%	0%	0%	100%	0%	
Implementation of Institutional intranet	100%	0%	0%	100%	0%	0%	100%	50%	

servers									
Information backup performances on the systems	100%	100%	40%	100%	100%	90%		100%	
Antivirus maintenance	100%	100%	50%	100%	100%	100%		100%	
Email maintenance	100%	100%	95%	100%	100%	97%		100%	
									T3.72.3

Financial performance 2011/12: ICT Services						R'000
Details	2012/13	2013/14				
	Actual	Original budget	Adjustment budget	Actual	Variance to budget	
Total operational revenue (excluding tariffs)	Information provided on audited financial statements attached					
Expenditure:						
Other Employees						
Repairs & Maintenance						
Other						
Total operational expenditure						
Net operational (service) expenditure						
<p>NB: The financial statements in the following pages have reference. They have provided the detailed audited financial statements.</p>						
					T3.72.5	

Capital expenditure 2011/12: ICT Services						R'000
Capital Projects	2013/14					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value	
Total all	150 000	0.00	150 000	0.00	150 000	
Project A						
Project B						
Project C						
Project D						
<p>NB: The financial statements in the following pages have reference. They have provided the detailed audited financial statements.</p>						

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

The municipality procured the following IT equipment: a new internet server has been procured for R121 694, software licences for R85 000, Computer equipment for R378 000, server equipment for R177 200, server room upgrade for R181 989 during the report period. The project budgets were spent on the acquisition of those equipment and services. Other IT equipment were maintained and serviced by the Municipal Officials attached to the IT unit.

T3.72.7

3.73 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

The Municipal properties include the Aganang main offices, the Mhlonong site office and the One- stop centre, the taxi ranks at Kalkspruit, Tibane and Ramoshoane were also donated by the Capricorn District Municipality. Also owned by the Municipality are the sports field in Mhlonong and Tibane.

As regards the legal services, the Municipality did not have a legal department/ unit. All litigations and other matters of legal nature were always referred to the appointed Attorneys.

T3.73.1

SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

T3.73.2

Employees: Property; legal; Risk Management and Procurement Services					
Job level	2010/11	2011/12			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0-3	0	2	0	N/A	N/A
4-6	2	2	2	N/A	N/A
7-9	2	2	2	N/A	N/A
10-12	N/A	N/A	N/A	N/A	N/A
13-15	N/A	N/A	N/A	N/A	N/A
16-18	N/A	N/A	N/A	N/A	N/A
19-20	N/A	N/A	N/A	N/A	N/A
Total	4	4	4	N/A	N/A

T3.73.4

Financial performance 2013/14: Property; legal; Risk Management and Procurement Services					
					R'000
Details	2012/13	2013/14			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	N/A	N/A	N/A	N/A	N/A
Expenditure:	N/A	N/A	N/A	N/A	N/A
Other Employees	N/A	N/A	N/A	N/A	N/A
Repairs & Maintenance	N/A	N/A	N/A	N/A	N/A
Other	N/A	N/A	N/A	N/A	N/A
Total operational expenditure	N/A	N/A	N/A	N/A	N/A
Net operational (service) expenditure	N/A	N/A	N/A	N/A	N/A
T3.73.5					

Capital expenditure 2013/14: Property; legal; Risk Management and Procurement Services					
					R'000
Capital Projects	2013/14				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	N/A	N/A	N/A	N/A	N/A
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A
T3.73.6					

COMMENT ON THE PERFORMANCE OF PROPERTY SERVICES OVERALL:

The Municipal properties include the Aganang main offices, the Mhlonong site office and the One- stop centre, the taxi ranks at Kalkspruit, Tibane and Ramoshoane were also donated by the Capricorn District Municipality. Also owned by the Municipality are the sports field in Mhlonong and Tibane.

T3.73.7

COMPONENT J: MISCELLANEOUS

INTRODUCTION TO MISCELLANEOUS

The municipality do not provide the miscellaneous function.

T3.75.0

Chapter 1

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

(PERFORMANCE REPORT PART II)

INTRODUCTION

The Municipality provides training and development for staff, councillors as well as other unemployed people. All training needs were developed and facilitated in terms of the approved workplace skills plan. The trainings conducted were part of the municipality's organisational development function to develop and improve the general skills levels in the whole organisation.

T4.0.1

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees					
Description	12/13		13/14		
	No. Employees	No. Approved posts	No. of employees	No. of vacancies	% of vacancies
Water				N/A	N/A
Waste Water (sanitation)	1	1	1	N/A	N/A
Electricity				N/A	N/A
Waste Management		1	0	N/A	N/A
Housing				N/A	N/A
Waste Water (Storm water Drainage)				N/A	N/A
Roads	2	3	2	N/A	N/A
Transport				N/A	N/A
Planning		2	1	N/A	N/A
Local Economic Development	3	3	3	N/A	N/A
Planning (Strategic & Regulatory)	N/A	N/A	N/A	N/A	N/A
Community & social services		1	1	N/A	N/A
Environmental protection	N/A	1	0	N/A	N/A
Health				N/A	N/A
Security & safety	1	1	1	N/A	N/A
Sport & recreation	1	1	0	N/A	N/A
Corporate Policy offices & other	94	9	105		
Totals	102	102	115		

Vacancy Rate: 13/14			
Designation	*Total approved posts No.	*Variances (Total time that vacancies exist using fulltime equivalents) No.	*Variances (as a proportion of total posts in each category) %
Municipal Manager	1	1	100
CFO	1	1	100
Other S57 Managers (excluding Finance Posts)	5	1	20
Other S57 Managers (Finance posts)	1		
Municipal Police/traffic police	0		
Fire Fighters	N/A		
Senior Management: Levels 13-15 (excluding Finance Posts)	4		
Senior Management: Levels 13-15 (Finance Posts)	4		
Highly skilled supervision: Levels 9-12 (excluding Finance posts)			
Highly skilled supervision: Levels 9-12 (Finance posts)			
Total			

Turn-over Rate			
Details	Total Appointments as of beginning of financial year No.	Terminations during the financial year No.	Turn-over Rate*
2010/11	87	6	0.069
2011/12	104	10	0.096
2012/13	110	8	0.072
			T4.1.3

COMMENT ON VACANCIES AND TURNOVER:

The senior management positions were filled during the year, except for that of the Senior Manager: EDP which remained vacant for the whole financial year. There recruitment process had ensued during the year in an attempt to fill the position, but there was no suitable candidate identified to fill that vacant position. The turnover rate had decreased from the previous year due to the low terminations experienced during the year.

T4.1.4

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

ANTI-FRAUD & CORRUPTION 0800 205 053

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The senior management positions were filled during the year, except for that of the Senior Manager: EDP which remained vacant for the whole financial year. There recruitment process had ensued during the year in an attempt to fill the position, but there was no suitable candidate identified to fill that vacant position. The turnover rate had decreased from the previous year due to the low terminations experienced during the year.

The Municipality has developed and adopted appropriate systems and procedures to ensure fair; efficient; effective; and transparent personnel administration in accordance with the Employment Equity Act 1998. Further the Municipality has accordingly developed and submitted the employment equity report to the Department of labour on 01 October 2013.

T4.2.0

4.2 Policies

HR Policies & Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	Affirmative Action	0%	0%	Not yet developed
2	Attraction & Retention	100%	100%	2011/12
3	Code of conduct for employees	N/A	N/A	Incorporated into Municipal Systems Act
4	Delegations, Authorisation & responsibility	100%	100%	2011/12
5	Disciplinary Code & Procedures	N/A	N/A	Reviewed by SALGBC.
6	Essential Services	0%	0%	Not yet developed.
7	Employee Assistance/wellness	0%	0%	Not yet developed.
8	Employment Equity	100%	100%	2011/12
9	Exit Management	0%	0%	Not yet developed
10	Grievance Procedures	N/A	N/A	Reviews by SALGBC.
11	HIV/AIDS	100%	100%	2011/12
12	Human Resource & Development	100%	100%	2011/12
13	Information Technology	100%	100%	2011/12
14	Job Evaluation	0%	0%	Not yet developed

15	Leave	N/A	N/A	Municipality is using collective agreement
16	Occupational Health & Safety	100%	100%	2011/12
17	Official Housing	0%	0%	Not developed yet
18	Official Journeys	0%	0%	Not developed yet
19	Official Transport to attend funerals	0%	0%	Not developed yet
20	Official working hours and overtime	100%	100%	2011/12
21	Organisational rights	N/A	N/A	Reviewed by SALGBC
22	Payroll Deductions	0%	0%	Not developed yet
23	Performance Management & Development	100%	100%	2011/12
24	Recruitment, selection & Appointments	100%	100%	2011/12
25	Remuneration Scales & Allowances	100%	100%	2011/12
26	Resettlement	0%	0%	Not developed yet
27	Sexual Harassment	100%	100%	2011/12
28	Skills development	0%	0%	Not developed yet
29	Smoking	0%	0%	Not developed yet
30	Special skills	0%	0%	Not developed yet
31	Work Organisation	0%	0%	Not developed yet
32	Uniforms & protect clothing	0%	0%	Not developed yet
33	Other			
Use name of local policies if different from above and at any other HR policies not listed				T4.2.1

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

The Human Resources unit has developed and facilitated the review of the various workforce policies during the report period.

T4.2.1.1

4.3 INJURIES, SICKNESS AND SUSPENSIONS

ANTI-FRAUD & CORRUPTION 0800 205 053

Number and cost of injuries on duty					
Type of injury	Injury leave taken	Employees using injury leave	Proportion employees using sick leave	Average injury leave per employee	Total estimated cost
	Days		%	Days	R`000
Required basic medical attention only	N/A	N/A	N/A	N/A	N/A
Temporary total disablement	N/A	N/A	N/A	N/A	N/A
Permanent disablement	N/A	N/A	N/A	N/A	N/A
Fatal	N/A	N/A	N/A	N/A	N/A
Total					

T4.3.1

Number of days and cost of sick leave (excluding injuries on duty)						
Designations	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per employees	Estimated cost
	Days	%	No.	No.	Days	R`000
Lower skilled (level 1-2)	N/A	N/A	N/A	N/A	N/A	N/A
Skilled (level 3-5)	N/A	N/A	N/A	N/A	N/A	N/A
Highly skilled production (levels 6-8)	N/A	N/A	N/A	N/A	N/A	N/A
Highly skilled supervision (level 9-12)	N/A	N/A	N/A	N/A	N/A	N/A
Senior management (levels 13-15)	N/A	N/A	N/A	N/A	N/A	N/A
MM & S57	N/A	N/A	N/A	N/A	N/A	N/A
Total						

COMMENT ON INJURY AND SICK LEAVE:

The Municipality did not have any reported injury on duty during the report period. And the Municipality does not have the employee post levels identified above.

T4.3.4

Number and period of suspensions				
Position	Nature of alleged misconduct	Date of suspension	Details of disciplinary action taken or status of	Date finalized

			case and reasons why not finalized	
T4.3.5				

Disciplinary action taken on cases of financial misconduct			
Position	Nature of alleged misconduct and value of any loss to the municipality	Disciplinary action taken	Date finalized
N/A	N/A	N/A	N/A

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

No employee was suspended for committing financial misconduct in the Municipality

T4.3.7

4.4 PERFORMANCE REWARDS

Performance Rewards by Gender					
Designation	Beneficiary Profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 13/14 R`000	Proportion of beneficiaries within group %
Lower skilled (levels 1-2)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Skilled (levels 3-5)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Highly skilled production (levels 6-8)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Highly skilled supervision (levels 9-12)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Senior Management (levels 13-15)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
MM and S57	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Total					

COMMENT ON PERFORMANCE REWARDS:

The Municipality did not have the performance rewards system and had never implemented the performance management system. As a result there is no employee who has received any performance incentive reward during the report period.

T4.4.1.1

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The Municipality had developed a workplace skills plan (WSP) as a guiding document to train staff during the course of the year. The table below provides the details of the various training initiatives that were undertaken by the Municipality.

T4.5.0

4.5 SKILLS DEVELOPMENT AND TRAINING

Financial competency development: progress report

Skills Matrix

Management	Gender	Employees in post as at 30 June 2014	Number of skilled employees required and actual as at 30 June 2012												
			No.	Learnerships			Skills programme & other short courses			Other forms of training			Total		
				Actual 30 June 2013	Actual 30 June 2014	Target	Actual 30 June 2013	Actual 30 June 2014	Target	Actual 30 June 2012	Actual 30 June 2013	Target	Actual 30 June 2012	Actual 30 June 2013	Target
Councillors,	Female		N/A	N/A	N/A	18	3	18	0	1	1	18	4	18	
	Male		N/A	N/A	N/A	19	6	19	0	0	0	19	6	19	
MM & S57	Female		N/A	N/A	N/A	1	1	1	0	0	0	1	1	1	
	Male		N/A	N/A	N/A	2	4	0	0	0	0	2	4	0	
Managers	Female		N/A	N/A	N/A	0	1	1	0	0	0	0	1	1	
	Male		N/A	N/A	N/A	4	0	4	0	0	0	4	0	4	
Professionals	Female		N/A	N/A	N/A	14	5	8	0	0	0	14	5	8	
	Male		N/A	N/A	N/A	11	4	10	0	0	0	11	4	10	
Technicians & associate professionals	Female		N/A	N/A	N/A	0	0	1	0	0	0	0	0	1	
	Male		N/A	N/A	N/A	0	0		0	0	0	0	0		
Clerks	Female		N/A	N/A	N/A	16	5	14	0	0	0	16	5	16	
	Male		N/A	N/A	N/A	11	3	11	0	0	0	11	3	11	
Community Service and sales workers	Female		N/A	N/A	N/A	0	0	2	0	0	0	0	0	2	
	Male		N/A	N/A	N/A	0	0	7	0	0	0	0	0	7	
Plant and machine operators and assemblers & Drivers	Female		N/A	N/A	N/A	1	0		0	0	0	1	0		
	Male		N/A	N/A	N/A	8	0	1	0	0	0	8	0	1	
Elementary occupation	Female		N/A	N/A	N/A	5	2	5	0	0	0	5	2	5	
	Male		N/A	N/A	N/A	4	0	4	0	0	0	4	0	4	
Sub Total	Female		N/A	N/A	N/A	45	17	49	0	1	1	45	17	49	
	Male		N/A	N/A	N/A	58	17	49	0	0	0	58	17	49	
Total						103	34	98	0	0	0	103	34	98	

T4.5.1

Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: competency assessment completed for a and B (regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total Number of officials that meet prescribed competency levels (Regulation 14(4)(a))
Financial officials	10	N/A	10			
Accounting officer	1	N/A	1		0	
Chief Financial Officer	1	N/A	1		0	
Senior Managers	3	N/A	3		3	0
Any other financial officials	2 (Interns)	N/A	2			
Supply Chain Management officials	2	N/A	2			
Heads of SCM units	0	N/A	0			
SCM senior managers		N/A				
Total	19	N/A	19			

T4.5.2

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The skills development expenditure budget for full year of the municipality spent on approved training budget is as follows:

Pay roll actual spend: R44 189 127.41

Training spent for the year: R791 962.30

Levy payment for the year: R259 707.94

T4.5.4

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

The Municipality has got crucial duty to manage workforce expenditure, to manage the pressures to overspend and how spending is controlled (e.g. within approved establishment and against budget and anticipated vacancy rates arising from turnover). And to also optimise the utilisation of the workforce with a view to obtain value for money. The below workforce expenditure relate to the actual expenditure incurred on the salaries of the employees.

T4.6.

4.6. EMPLOYEE EXPENDITURE

The total employee related costs for the report period is R44 189 127.41 and R32 021 564.00 for the previous financial year. Included in the above figures are the salaries and wages, contributions for UIF, acting allowances, subsistence and travelling allowance, overtime payments, back-payments, performance and other bonuses.

COMMENT ON WORKFORCE EXPENDITURE:

The workforce expenditure during the report period was impacted by the annual salary increment, the vacancy rate as well as the subsistence and travelling allowance.

T4.6.1.1

Number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	Gender	Total
Lower skilled (level 1-2)	Female	N/A
	Male	N/A
Skilled (level 3-5)	Female	N/A
	Male	N/A
Highly skilled production (levels 6-8)	Female	N/A
	Male	N/A
Highly skilled supervision (level 9-12)	Female	N/A
	Male	N/A
Senior management (levels 13-15)	Female	N/A
	Male	N/A
MM & S57	Female	N/A
	Male	N/A
Total		

T4.6.2

Employees whose salary levels exceed the grade determined by Job Evaluation				
Occupation	Number of employees	Job level evaluation	Remuneration level	Reason for deviation
N/A	N/A	N/A	N/A	N/A

T4.6.3

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
N/A	N/A	N/A	N/A	N/A

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

N/A

T4.6.5

DISCLOSURES OF FINANCIAL INTERESTS

All senior managers, councillors and officials have disclosed their financial interests

Financial competency development: progress report

Skills Matrix															
Management	Gender	Employees in post as at 30 June 2014	Number of skilled employees required and actual as at 30 June 2014												
			No.	Learnerships			Skills programme & other short courses			Other forms of training			Total		
				Actual 30 June 2012	Actual 30 June 2013	Target	Actual 30 June 2013	Actual 30 June 2014	Target	Actual 30 June 2012	Actual 30 June 2013	Target	Actual 30 June 2013	Actual 30 June 2014	Target
MM & S57	Female		N/A				2								
	Male					5									
Councillors, senior officials & managers	Female					12	20								
	Male					20	20								
Technicians & associate professionals	Female					1									
	Male					3	2								
Professionals	Female		4			3	9								
	Male		1			7	17								
Sub Total	Female		4			17	31								
	Male		1			27	44								
Total			5			44	75			4					

T4.5.1

Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: competency assessment completed for a and B (regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total Number of officials that meet prescribed competency levels (Regulation 14(4)(a))
Financial officials	14	N/A	14			
Accounting officer	0	N/A	0		0	
Chief Financial Officer	0	N/A	0		0	
Senior Managers	3	N/A	3		3	0
Any other financial officials	5 (Interns)	N/A	5			
Supply Chain Management officials	4	N/A	4			
Heads of SCM units	0	N/A	0			

SCM managers	senior		N/A				
Total		26	N/A	26			

T4.5.2

Skills Development Expenditure:										
Management Level	Gender	Emplo yees as at the beginn ing of the financi al year	Original Budget and Actual Expenditure on skills development 2013/14							
			Learnerships		Skills Programmes & other short courses		Other forms of training		Total	
			No.	Origin al Budge t	Actua l	Original Budget	Actual	Original Budget	Actual	Original Budget
Legislators,	Fem ale	18	0	0	194580 .00	19635 0	0	0	19458 0.00	1963 50
	Male	19	0	0	205390 .00	20251 0	0	0	20539 0.00	2025 10
MM and S57 and managers	Fem ale	1	0	0	19250. 50	50203 .80	0	0	19250 .50	5020 3.80
	Male	1	0	0	81416. 66	71400 .00	0	0	81416 .66	7140 0.00
Professiona ls	Fem ale	5	0	0	250666 .66	20520 0.00	0	0	25066 6.66	2052 00.0 0
	Male	6	0	0	89250. 00	39545 .60	0	0	89250 .00	3954 5.60
Technicians and associate professiona ls	Fem ale	0	0	0	0		0	0	0	0
	Male	1	0	0	15000. 00		0	0	15000 .00	0
Clerks	Fem ale	14	0	0	213404 .70	68483 .90	0	0	21340 4.70	6848 3.90
	Male	11	0	0	78175. 41	2203. 80	0	0	78175 .41	2203 .80
Community Service and sales workers	Fem ale	2	0	0	37000. 00	0	0	0	37000 .00	0
	Male	7	0	0	259000 .00	0	0	0	25900 0.00	0
Plant and machine	Fem ale		0	0	0	0	0	0	0	0

operators and assemblers(GA & Drivers)	Male	1	0	0	8000.00	0	0	0	8000.00	0
Elementary occupation	Female	5	0	0	22368.42	0	0	0	22368.42	0
	Male	4	0	0	49894.74	0	0	0	49894.74	0
Sub Total	Female		0	0	737270.3	520237.7	0	0	737270.3	520237.7
	Male		0	0	786126.8	315659.4	0	0	786126.8	315659.4
									%*	*R

T4.5.3

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The skills development expenditure budget for full year of the municipality spent on approved training budget is as follows:

Pay roll actual spend: R44 189 127.41

Training spent for the year: R791 962.30

Levy payment for the year: R259 707.94

T4.5.4

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

The Municipality has got crucial duty to manage workforce expenditure, to manage the pressures to overspend and how spending is controlled (e.g. within approved establishment and against budget and anticipated vacancy rates arising from turnover). And to also optimise the utilisation of the workforce with a view to obtain value for money. The below workforce expenditure relate to the actual expenditure incurred on the salaries of the employees.

T4.6.

4.6. EMPLOYEE EXPENDITURE

The total employee related costs for the report period is R44 189 127.41 and R32 021 564.00 for the previous financial year. Included in the above figures are the salaries and wages, contributions for UIF, acting allowances, subsistence and

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travelling allowance, overtime payments, back-payments, performance and other bonuses.

COMMENT ON WORKFORCE EXPENDITURE:

The workforce expenditure during the report period was impacted by the annual salary increment, the vacancy rate as well as the subsistence and travelling allowance.

T4.6.1.1

Number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	Gender	Total
Lower skilled (level 1-2)	Female	N/A
	Male	N/A
Skilled (level 3-5)	Female	N/A
	Male	N/A
Highly skilled production (levels 6-8)	Female	N/A
	Male	N/A
Highly skilled supervision (level 9-12)	Female	N/A
	Male	N/A
Senior management (levels 13-15)	Female	N/A
	Male	N/A
MM & S57	Female	N/A
	Male	N/A
Total		

T4.6.2

Employees whose salary levels exceed the grade determined by Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
N/A	N/A	N/A	N/A	N/A

T4.6.3

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
N/A	N/A	N/A	N/A	N/A
N/A				

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

None

T4.6.5

DISCLOSURES OF FINANCIAL INTERESTS

All senior managers, councillors and officials have disclosed their financial interests

Chapter 5

CHAPTER 5 – FINANCIAL PERFORMANCE

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- **Component A: Statement of Financial Performance**
- **Component B: Spending Against Capital Budget**
- **Component C: Other Financial Matters**

T5.0.1

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

INTRODUCTION TO FINANCIAL STATEMENTS

Note: Statements of Revenue Collection Performance by vote and by source are included at Appendix k.

This component provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality

T5.1.0

Chapter 5

5.1. STATEMENTS OF FINANCIAL PERFORMANCE

Description	Financial Summary					
	2011/12	Current year 2012/13		2011/12 Variance		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted budget
Financial Performance						
Property Rates	7,445,140	300,000	300,000	20,448,486	3,000	200,000
Facility Rental	318,123	453,600	453,600	249,329	420,000	420,000
Investment revenue	1,321,032	1,358,424	1,358,424	2,284,387	957,800	1,000,000
Transfers recognised – operational	81,685,597	67,523,300	67,643,974	66,450,216	94,585,000	94,154,000
Other own revenue	7,130,936	6,221,055	10,796,073	2,704,366	6,350,000	5,150,000
Interest earned – Outstanding Receivables	1,650,598	11,000	11,000	2,367,839	10,000	10,000
Total revenue (excluding capital transfers and contributions)	99,551,425	75,867,379	80,743,071	94,504,623	102,325,800	100,934,000
Employees costs	27,472,537	40,037,202	38,226,630	32,021,564	29,873,601	29,864,673
Remuneration of councillors	8,597,620	9,047,065	10,391,772	9,984,181	9,658,573	9,108,547
Depreciation & asset impairment	7,143,549	5,500,000	7,300,000	7,226,828	4,200,000	4,200,000
Finance charges	0					
Materials and bulk purchases	0					
Transfers and grants	0					
Other expenditure	35,253,357	26,783,111	30,050,993	29,858,292	25,265,370	24,347,420
Total Expenditure	78,467,064	81,367,378	85,969,395	79,090,865	64,797,544	67,430,640
Surplus (deficit)						
Transfers recognised – capital						
Contributions recognised – capital & contributed assets						
Surplus (deficit) after capital transfers & contributions						
Share of surplus (deficit) of associates						
Surplus (deficit) for the year						
Capital expenditure & funds sources						
Capital expenditure					-	-
Transfers recognised – capital					-	-
Public contributions & donations					-	-
Borrowing					-	-
Internally generated funds					-	-
Total source of capital funds						
Financial position						
Total current assets	40,287,231	-	-	77,934,438	-	-
Total non-current assets	93,990,013	-	-	112,591,403	-	-
Total current liabilities	21,955,298	-	-	20,967,362	-	-
Total non-current liabilities	-	-	-	2,000,484	-	-
Community wealth/equity	112,321,946	-	-	167,557,996	-	-
Cash flows						
Net cash from (used) operating	99,221,859			133,644,788	-	-
Net cash from (used) investing	(32,577,164)			(50,116,231)	-	-
Net cash from (used) financing	(121,684)				-	-
Cash/cash equivalents at the year end	21,885,241			35,078,108		
Cash backing/surplus reconciliation						
Cash and investments available	-	-	-	-	-	-
Application of cash and investments	-	-	-	-	-	-
Balance – surplus (shortfall)	-	-	-	-	-	-
Asset management						
Asset register summary (WDV)	93,990,013		-	112,591,403	-	-
Depreciation & asset impairment	7,143,549		-	7,226,828	-	-
Renewal of existing assets	0		-	0	-	-
Repairs and maintenance	500,906		-	3,507,877	-	-
Free services						
Cost of free basic services provided	1,302,492			2762877.14	-	-
Revenue cost of free services provided				3507000.00	-	-

Chapter 5

Households below minimum service level							
Water						-	-
Sanitation/sewerage						-	-
Energy						-	-
Refuse						-	-

Variations are calculated by dividing the difference between actual & original /adjustments budget by the actual. Table is aligned to MBRR table 1

Financial performance of operational services							R `000
Description	2011/12	2012/13			2013/14 variance		
	Actual	Original budget	Adjustment budget	Actual	Original budget	Adjustment budget	
Operating cost							
Water							
Waste water (sanitation)							
Electricity							
Waste management							
Housing							
Component A: sub-total							
Waste water (storm water drainage)							
Roads							
Transport							
Component B: sub-total							
Planning							
Local Economic Development							
Component B: sub-total							
Planning (strategic & regulatory)							
LED							
Component C: Sub-total							
Community & social services							
Environmental protection							
Health							
Security & safety							
Sport & recreation							
Corporate policy offices & other							
Component D: sub-total							
Total expenditure							

T5.1.2

COMMENT ON FINANCIAL PERFORMANCE:

The municipality do not provide services such as water, sanitation and housing

T5.1.3

Chapter 5

5.2 GRANTS

Grant Performance						
Description	2011/12	2012/13		2013/14		R`000
	Actual	Budget	Adjustments budget	Actual	Original budget %	Adjustments budget %
Operating transfers and grants	66,623	79,046	79,567	78,522	99%	99%
National Government:						
Equitable share	64,294	75,680	75,680	75,680	100%	100%
Municipal systems improvement	515	800	800	482	60%	60%
Financial Management	1,129	1,500	1,621	1,613	100%	107%
Independence Development Corporation	685	1,066	1,066	0	0%	0%
Other transfers/grants (EPWP)				747	70%	70%
Provincial Government						
Health subsidy						
Housing						
Ambulance subsidy						
Sports & recreation						
Other transfers/grants (Water grants)						
District municipality (CDM GRANTS)		3,850,000	3,850,000	3,439,769	89%	89%
Other grant providers: (Insert description)						
Total operating transfers & grants						

T5.2.1

COMMENT ON OPERATING TRANSFERS AND GRANTS:

The Municipality received the following types of grants from the National Sphere – MIG, FMG, MSIG and the following grant was received from Capricorn District Municipality – CDM grant FBW and O & M: Water.

T5.2.

Grants received from sources other than division of revenue Act (DORA)						
Details of donor	Actual grant 10/11	Actual grant 11/12	11/12 municipal contribution	Date grant terminates	Date municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Parastatals						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A

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B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
Foreign Governments/Development Aid Agendas						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
Private Sector/Organisations						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
						T5.2.3

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

The Municipality did not receive any grant from private sector, foreign government and Parastatals.

T5.2.4

5.3 ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT

The Municipality’s asset management function is centralised in the Budget and Treasury department and the key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns. The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management.

T5.3.1

TREATMENT OF THE THREE LARGEST ASSETS

Assets 1

Name	
Description	Land and Building
Asset Type	Land and Building
Key staff involved	The key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.
Staff responsibilities	The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets

Chapter 5

	reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2008/09	2009/10	2010/11	2011/12
	12,387,632	13,468,745	10,247,563	8,231,311
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			
Policies in place to manage asset	Asset Management Policy			
TREATMENT OF THE THREE LARGEST ASSETS				
Assets 1				
Name				
Description	Land and Building			
Asset Type	Land and Building			
Key staff involved	The key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2008/09	2009/10	2010/11	2011/12
	760,754	760,754	12,370,974	16,827,597
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			
Policies in place to manage asset	Asset Management Policy			

Assets 1				
Name				
Description	Infrastructure(Roads and Bridges, Electricity, Storm Water)			
Asset Type	Infrastructure(Roads and Bridges, Electricity, Storm Water)			
Key staff involved	The key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets			

Chapter 5

	reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2008/09	2009/10	2010/11	2011/12
	24,965,303	32,383,982	52,862,776	60,111,327
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			
Policies in place to manage asset	Asset Management Policy			

Asset 3				
Name				
Description	Community and Heritage Assets			
Asset Type	Community and Heritage Assets			
Key staff involved	The key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2008/09	2009/10	2010/11	2011/12
	760,754	760,754	12,370,974	16,827,597
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			

COMMENT ON ASSET MANAGEMENT:

The Municipality had as per GRAP standards componentise or unbundled its assets in the year 2013 and 2014 financial year hence the previous financial years do not indicate componentised or unbundled assets.

T5.3.3

Chapter 5

Repair and maintenance expenditure 2012/13					R`000
	Original budget	Adjustment budget	Actual	Budget variance	
Repairs and maintenance expenditure	4,609	4,609	3,508	1,101	
					T5.3.4

COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

The Municipality spend money on repairs to municipal buildings, roads and other equipment.

T5.3.4.1

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

COMMENT ON FINANCIAL RATIOS:

In terms of Credit System Efficiency, our Creditors were paid within 30 days and our employee cost ratio to revenue indicates a ratio of 36%.

T5.4.9

5.5 CAPITAL EXPENDITURE

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

The total capital budget for 2011/12 was R22, 137, 064, the expenditure by June 2012 was at R12, 528,841. Capital expenditure is funded from grants, and operating expenditures and surpluses.

T5.5.0

5.6 SOURCES OF FINANCE

Capital Expenditure – funding sources 2011/12-2012/13							R`000
Details	2011/12	2012/13					
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)	

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Source of finance							
External Loans							
Public contributions and donations							
Grants and subsidies	81,686	67,523	67,644	66,450	0.2%	98%	
Other	6,162	8,344	13,099	28,054	57%	336%	
Total	87,848	75,867	80,743	94,504	6%		
Percentage of finance							
External Loans							
Public contributions and donations							
Grants and subsidies	100%	100%	100%	100%	100%	100%	
Other							
Capital Expenditure							
Water and Sanitation							
Electricity							
Housing							
Roads and storm water	12,131	26,371	35,974	26,135	36%	-1%	
Other	15,789	15,373	15,373	15,135	0%	0%	
Total							
Percentage of expenditure							
Water and Sanitation							
Electricity							
Housing							
Roads and storm water							
Other							

T5.6.1

COMMENT ON SOURCES OF FUNDING:

The municipality is mainly depended on Grants and during the financial year 2013/14, 92% of funding is sourced from Government grants.

T5.6.1.1

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

5.7

Chapter 5

Capital expenditure of 5 largest projects* R`000	Current year			Variance current year	
	Original budget	Adjustment budget	Actual expenditure	Original variance (%)	Adjustment variance (%)
Name of project	24 000	9 608			
	0	2 000	2 000		
A-	1 100	2 000	128		
B-	2 700	2 700			
C-	1 800	2 500	1 963		
D-					
E-	Tarring of 4,5km road from Mohlonong to Diana clinic phase1				
*Projects with the highest capital expenditure in 11/12	Improve quality of roads and improve mobility				
Name of project - A					
Objective of project	Inadequate				
Delays	Trafficable roads				

Name of project – B	Construction of wholesale warehouse
Objective of project	Facilitate local economic development
Delays	Operationalization of wholesale warehouse
Future challenges	Inadequate funding
Anticipated citizen benefits	Promote local businesses

Name of project – C	Construction of 3 pre-schools
Objective of project	Promote early child development
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to child care facilities

Name of project – D	Electrification of 280 households
Objective of project	Promote access to energy
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to energy

Name of project – E	Refurbishment of Seema hall
Objective of project	Promote access to community facilitate
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to community facility

T5.7.1

COMMENT ON CAPITAL PROJECTS:

Chapter 5

Generally all capital projects were implemented without challenges except for tarring of Mophonong tar road phase. These lessons will be used to improve on implementation of capital projects going forward. These include amongst others implementation of forward planning in order to avoid roll overs.

T5.7.1.1

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

The Municipality has been able to make advances in provision of basic services to Communities especially with electricity and tarring of roads. There are still challenges with regard to provision of water, sanitation, housing etc.

Service Backlogs as at 30 June 2014

	*service level above minimum standard		**service level below minimum standard	
	No. HHs	%HHs	No. HHs	%HHs
Water	20100	60,5 %	13 114	39,5
Sanitation	7856	23,7 %	25 358	76,3
Electricity	31 278	94,2	1936	5,8
Waste management	0	0 %	33214	100%
Housing	31 648	95,3	1556	4,8%

Municipal Infrastructure Grant (MIG) *Expenditure 2013/14 on service backlogs

Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				budget	Adjustments budget	
Infrastructure –Road transport						
Roads, pavements & bridges	R 26.4 M	R36M	R27M	102%	75%	
Storm water				%	%	
Infrastructure Electricity	- N/A			%	%	
Generation				%	%	
Transmission & Reticulation				%	%	
Street lighting				%	%	
Infrastructure Sanitation	- N/A			%	%	
Reticulation				%	%	
Sewerage purification				%	%	
Infrastructure – other	N/A			%	%	
Waste management				%	%	

Chapter 5

Transportation				%	%	
Gas				%	%	
Other Specify				%	%	
Total				%	%	
						T5.8.3

COMMENT ON BACKLOGS:

The majority of MIG funding is used towards eradication of backlog on tarring of roads.

T5.8.4

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

Cash Flow management is very important to the municipality as it allows the municipality to plan in advance and to ensure that money is available when needed. For example, we are able to pay suppliers when needed within 30 days and avoid penalties and interest.

T5.9.0

5.9. CASH FLOW

Cash Flow Outcomes					R
	2012/13	Current Year 2012/13			
	Audited Outcome	Original Budget	Adjusted Budget	Actual	
Cash Flow From Operating Activities					
Receipts					
Assessment rates				20,448,486	
Sale of Goods & Services	15,897,108				
Government Grants – operating & Capital	81,685,597			107,958,220	
Interest	1,321,032			2,284,387	
Other Receipts	318,123			2,953,694	
Payments					
Suppliers and employees	(39,577,164)			(70,335,689)	
Other Payments					
Transfers and grants					
Net Cash From (Used) operating activities	39,893,660	-	-	63,309,099	
Cash flows from investing activities					
Receipts					

Chapter 5

Proceeds on disposal of PPE				(26,011,221)
Decrease (increase) in non-current debtors				(24,323,596)
Decrease (increase) other non-current receivables				1,372,568
Decrease (increase) in non-current investments	(32,577,164)			(1,153,982)
Payments				
Capital Assets				
Net Cash From (Used) investing activities	7,316,496	-	-	(50,116,231)
Cash flows from financing activities				
Receipts				
Short term loans				
Borrowing long term/ refinancing				
Increase (decrease) in consumer deposits				
Payments				
Repayment of Finance Lease Liability	(121,684)			
Net Cash From (Used) financing activities	7,194,812	-	-	
Net Increase/(Decrease) in cash				
Cash/cash equivalents at the year begin	14,690,429			13,192,868
Cash/cash equivalents at the year end				21,885,240
Source: MBRR SA7				21,885,241
35,078,108				
				T5.9.1

COMMENT ON CASH FLOW OUTCOMES:

Our cash flow indicates that the municipality had cash and cash equivalent amounting to R35, 078,108 of which R31, 890,100 was invested cash at hand amounting to R3,188,010 as at 30 June 2013.

T5.9.1.1

5.10 BORROWING AND INVESTMENTS

INTRODUCTION TO BORROWING AND INVESTMENTS

The municipality do not have borrowings.

The municipality only has investments that are used to earn more interest. Once we receive money like the equitable share and MIG grants, the municipality usually transfers the money into investments accounts as especially that the money comes in a big volume and at the time; usually don't need the whole money immediately. This assists the municipality to earn more interest. We only do the deposit in banks for our investment.

T5.10.1

Chapter 5

Actual Borrowings 2012/13 – 2013/14			
	R`000		
Instrument	2011/12	2012/13	2013/14
Municipality	N/A	N/A	N/A
Long –term loans (annuity/reducing balance)	N/A	N/A	N/A
Long-term loans (non-annuity)	N/A	N/A	N/A
Local registered stock	N/A	N/A	N/A
Installment Credit	N/A	N/A	N/A
Financial leases	N/A	N/A	N/A
PPP liabilities	N/A	N/A	N/A
Finance Granted by Cap Equipment Supplier	N/A	N/A	N/A
Marketable Bonds	N/A	N/A	N/A
Non-marketable bonds	N/A	N/A	N/A
Bankers acceptances	N/A	N/A	N/A
Financial derivatives	N/A	N/A	N/A
Other securities	N/A	N/A	N/A
Municipality Total	N/A	N/A	N/A
	N/A	N/A	N/A
Municipal Entities	N/A	N/A	N/A
Long –term loans (annuity/reducing balance)	N/A	N/A	N/A
Long-term loans (non-annuity)	N/A	N/A	N/A
Local registered stock	N/A	N/A	N/A
Installment Credit	N/A	N/A	N/A
Financial leases	N/A	N/A	N/A
PPP liabilities	N/A	N/A	N/A
Finance Granted by Cap Equipment Supplier	N/A	N/A	N/A
Marketable Bonds	N/A	N/A	N/A
Non-marketable bonds	N/A	N/A	N/A
Bankers acceptances	N/A	N/A	N/A
Financial derivatives	N/A	N/A	N/A
Other securities	N/A	N/A	N/A
Entities Total			

T5.10.2

Municipal and Entity investments			
	R`000		
Investment type	2011/12	2012/13	2013/14
	Actual	Actual	Actual
Municipality			
Securities – National Government	N/A	N/A	N/A
Listed Corporate Bonds	N/A	N/A	N/A
Deposits –bank	5,404	16,108	17,505
Deposits public investment commissioners	N/A	N/A	N/A
Deposits- corporation for public deposits	N/A	N/A	N/A
Bankers acceptance certificates	N/A	N/A	N/A
Negotiable certificates of deposit –banks	N/A	N/A	N/A
Guaranteed endowment policies (sinking)	N/A	N/A	N/A
Repurchase agreements – banks	N/A	N/A	N/A
Municipal bonds	N/A	N/A	N/A

Chapter 5

Other	N/A	N/A	N/A
Municipality sub-total	N/A	N/A	N/A
	N/A	N/A	N/A
Municipal Entities	N/A	N/A	N/A
Securities – National Government	N/A	N/A	N/A
Listed Corporate Bonds	N/A	N/A	N/A
Deposits –bank	5,404	16,108	17,505
Deposits public investment commissioners	N/A	N/A	N/A
Deposits- corporation for public deposits	N/A	N/A	N/A
Bankers acceptance certificates	N/A	N/A	N/A
Negotiable certificates of deposit –banks	N/A	N/A	N/A
Guaranteed endowment policies (sinking)	N/A	N/A	N/A
Repurchase agreements – banks	N/A	N/A	N/A
Municipal bonds	N/A	N/A	N/A
Other	N/A	N/A	N/A
Entities sub-total	N/A	N/A	N/A
Consolidated total:			

T5.10.4

COMMENT ON BORROWING AND INVESTMENTS:

The municipality does not have borrowings.

T5.10.5

5.11 PUBLIC PRIVATE PARTNERSHIPS

PUBLIC PRIVATE PARTNERSHIPS

The Municipality does not have any project which it has entered with private companies; therefore it does not have any public private partnership on any of its projects.

T5.11.1

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

Chapter 5

Supply Chain Policy has been developed and implemented in compliance with the SCM Regulations 2005.

Currently no Councillor is a member of any Bid Committee. Currently one official out of five is finalising Municipal Finance Management Programme as required by MFMA competency Regulations Guidelines, And of the remaining officials one was enrolled in the 2013/14 financial year.

T5.12.1

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE

The municipality is fully complying with all GRAP standards that are relevant to our environment.

T5.13.

Chapter 6

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

INTRODUCTION

The Municipality have submitted the Annual financial statements 2 months after the end of the financial year to Auditor General. The Auditor gives an opinion on the state of financial affairs.

The Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA S45 states that the results of performance measurement must be audited annually by the Auditor-General.

T6.0.1

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2013/14

COMPONENT B: AUDITOR-GENERAL OPINION 2013/14

6.1 AUDITOR GENERAL REPORT 2013/14

Auditor-General Report on Financial Performance 2013/14

Audit Report status*:	Awaiting Auditor General investigation
Non-Compliance Issues	Remedial Action Taken
1. The annual performance report for the year under review does not include measures taken to improve performance, as required by section 46 (1)l of the Municipal Systems Act (MSA)	The municipality had to ensure that effective measures are taken to improve performance in all KPAs.
2. The performance audit committee did not meet at least twice during the financial year, as required by Municipal Planning and Performance Management Regulation 14(3) (a)	The outgoing audit committee was not functional and disbanded. A new audit committee was appointed.
3. The accounting officer did not take effective steps to prevent irregular, fruitless and wasteful expenditure, as required by section 62(1)(d) of the MFMA.	Municipality had to ensure that payments are made on time to avoid penalties and interest charges

Chapter 6

4. An adequate management accounting and information system was not in place which recognised revenue when it was earned, accounted for debtors and accounted for receipts of revenue, as required by section 64(2)l of the MFMA.	Perform monthly reconciliations on revenue received and outstanding debtors
5. An adequate management accounting and information system which accounts for assets was not in place, as required by section 63(2)(a) of the MFMA	Perform monthly reconciliations on assets and strengthen stock count.
T6.2.1	

Auditor-General Report on Service Delivery Performance 2013/14	
Audit Report status*:	Awaiting final report by the Auditor General
Non-Compliance Issues	Remedial Action Taken
T6.1.2	

6.2 AUDITOR GENERAL REPORT 2013/14

Auditor-General Report on Financial Performance 2013/14	
Audit Report status*:	Awaiting final report released by the Auditor General
Non-Compliance Issues	Remedial Action Taken
1. The annual performance report for the year under review does not include measures taken to improve performance, as required by section 46 (1)l of the Municipal Systems Act (MSA)	The municipality had to ensure that effective measures are taken to improve performance in all KPAs.
2. The performance audit committee did not meet at least twice during the financial year, as required by Municipal Planning and Performance Management Regulation 14(3) (a)	The outgoing audit committee was not functional and disbanded. A new audit committee was appointed.
3. The accounting officer did not take effective steps to prevent irregular, fruitless and wasteful expenditure, as required by section 62(1)(d) of	Municipality had to ensure that payments are made on time to avoid penalties and interest charges

Chapter 6

the MFMA.	
4. An adequate management accounting and information system was not in place which recognised revenue when it was earned, accounted for debtors and accounted for receipts of revenue, as required by section 64(2)l of the MFMA.	Perform monthly reconciliations on revenue received and outstanding debtors
5. An adequate management accounting and information system which accounts for assets was not in place, as required by section 63(2)(a) of the MFMA	Perform monthly reconciliations on assets and strengthen stock count.

Auditor-General Report on Service Delivery Performance 2013/14	
Audit Report status*:	Awaiting final report by the Auditor General
Non-Compliance Issues	Remedial Action Taken
	T6.1.2

AUDITOR GENERAL REPORT ON THE FINANCIAL STATEMENTS 2008/09	T6.2.3
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COMMENTS ON AUDITOR-GENERAL'S OPINION 2013/14: Awaiting audit outcome to be released by the Auditor General.	T6.2.4
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As required by Section 71 of the MFMA, all reports were submitted to all relevant stakeholders on a monthly basis and on time.
Signed (Chief financial Officer)..... Dated:.....
T6.2.5

GLOSSARY

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.

GLOSSARY

Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are “what we use to do the work”. They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> • Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution’s strategic goals and objectives set out in its plans. Outcomes are “what we wish to achieve”.
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as “what we produce or deliver”. An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.

GLOSSARY

Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

APPENDICES

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APPENDIX A–COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time/Part Time	Committee Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance	Percentage apologies for non-attendance
	FT/PT			%	%
Refer to information on political governance in Chapter 2	Serve 5 years term		ANC 32 COPE 02 DA 01 UDM 01 ACDP 01		

CONCERNING TA

Refer to information in political governance in the municipality.

TA.1

APPENDIX B–COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral/Executive Committee) and Purposes of committees	
Municipal Committee	Purpose of Committee
Municipal Public Account Committee MPAC	Monitor finance and provide accountability for use of funds in the municipality
Geographic Names Committee	Responsible for name changes
Ethics Committee	Responsible for safe guarding ethical conduct of Councillors

TB

APPENDIX C–THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Department	Senior Manager (State title and name)
Community Services	Mr Manape Thamaga
Municipal Manager	Ramakuntwane Selepe
Chief Financial Officer	Mr Malesela Mokonyama

ANTI-FRAUD & CORRUPTION 0800 205 053

APPENDICES

Economic development and planning EDP	Mr Makgabo Komape (Acting)
Corporate Services	Mr Absen Laka
Technical Services	Ms Makgabo Komape
(T2.2.2)	

Refer to the information in chapter 3 about service delivery performance

APPENDIX D–FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal/Entity Functions		
Municipal Functions	Function applicable to Municipality (Yes/No)*	Function applicable to Entity (yes/no)
Constitution schedule 4, Part B functions		
Air Pollution	N/A	N/A
Building Regulations	N/A	N/A
Child Care facilities	N/A	N/A
Electricity and gas reticulation	N/A	N/A
Fire fighting services	N/A	N/A
Local tourism	N/A	N/A
Municipal airports	N/A	N/A
Municipal planning	N/A	N/A
Municipal Health Services	N/A	N/A
Municipal Public Transport	N/A	N/A
Municipal Public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this constitution or any other	N/A	N/A
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related	N/A	N/A
Storm water management systems in built up areas	N/A	N/A
Trading regulations	N/A	N/A
Water and sanitation services limited to potable water supply systems and domestic waste water and sewage disposal systems	N/A	N/A

Refer to the information in Component A of basic services such as water provision, electricity, housing, roads and free basic services and indigent support.

APPENDICES

Municipal/Entity Functions		
Municipal Functions	Function Applicable to Municipality (Yes/No)*	Function Applicable to entity (Yes/No)
Constitution schedule 5, Part B Functions:		
Beaches and amusement facilities	N/A	N/A
Billboards and the display of advertisements in public places	N/A	N/A
Cemeteries, funeral parlours and crematoria	N/A	N/A
Cleansing	N/A	N/A
Control of public nuisance	N/A	N/A
Control of undertakings that sell liquor to the public	N/A	N/A
Facilities for the accommodation, care and burial of animals	N/A	N/A
Fencing and fences	N/A	N/A
Licensing of dogs	N/A	N/A
Licensing and control of undertakings that sell food to the public	N/A	N/A
Local amenities	N/A	N/A
Local sport facilities	N/A	N/A
Markets	N/A	N/A
Municipal abattoirs	N/A	N/A
Municipal parks and recreation	N/A	N/A
Municipal roads	N/A	N/A
Noise pollution	N/A	N/A
Pounds	N/A	N/A
Public places	N/A	N/A
Refuse removal, refuse dumps and solid waste disposal	N/A	N/A
Street trading	N/A	N/A
Street lighting	N/A	N/A
Traffic and parking	N/A	N/A
*if municipality: indicate (yes or No); * if entity: provide name of entity		TD

Refer to the information in Component G about Safety and Security: Establishment of Municipality Law enforcement section in 2010.

APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	Name of ward councillor and elected ward committee members	Committee established (Yes/No)	Number of bi-monthly committee meetings held during the year	Number of monthly reports submitted to Speakers office on time	Number of quarterly public ward meetings held during year
Ward 01	Cllr. Poopedi M.G - Modupo M.A - Kgoshiadira P.E - Thupana M.J	Yes	05	05	0

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	<ul style="list-style-type: none"> - Nkoana M.E - Matlou J.M - Morifi M.C - Nkwana M.J - Maila L.F - Makgamatha M.M 				
Ward 02	Cllr. Kgatla K.E <ul style="list-style-type: none"> - Nailana C - Mabokela M.A - Raphala M - Mello C.L - Ntsewa M.J - Lekgothoane E - Mothiba M.S - Lamola M - Fisha R 	Yes	01	01	0
Ward 03	Cllr. Kganyago K.J <ul style="list-style-type: none"> - Mamaregane I - Mankga L - Malotane E - Nkoana M - Tlhapa C - Malebana P - Mathekga M.B 	Yes	04	04	0
Ward 04	Cllr. Manamela M.E <ul style="list-style-type: none"> - Mashashampe P - Phago C - Makgakga T. J - Pabale M.C - Semenya S - Manamela M.E - Nkoana R.R - Moholola D.T 	Yes	06	06	0
Ward 05	Cllr. Phukubje K.J <ul style="list-style-type: none"> - Mabitsela K.S - Pitja P.G - Matlamela S.E - Makhura E.M - Makgakga R.E - Meso Y.T - Manyelo M.F - Seroba L.K - Seima M.F - Mathobela C 	Yes	05	05	0
Ward 06	Cllr. Cholo S.S <ul style="list-style-type: none"> - Moloto M.E - Manamela P.C - Manamela P.T - Motana R.R - Mabitsela S.M 	Yes	05	05	0

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	<ul style="list-style-type: none"> - Khubjana M.M - Ntsewa K - Mokhudu M.E - Mamaleka M - Maleka M - Laka P 				
Ward 07	Cllr. Phaka T.G <ul style="list-style-type: none"> - Mogashoa M - Setati E - Nkoana M.R - Phaka D - Matsetela D - Nkoana K - Mokobodi C - Molele R 	Yes	04	04	01
Ward 08	Cllr. Madikoto N.D <ul style="list-style-type: none"> - Mokwatedi E - Moshima T - Ngoepe S - Matlala M.J - Legodi B - Maupye P - Mathe S - Moloto J - Mapotse M.R - Mphela K.D 	Yes	03	03	0
Ward 09	Cllr. Makweya P.M <ul style="list-style-type: none"> - Matlala M.J - Moutlana M.P - Kgopjane D.D - Somo W.P - Molokomme M.S - Mosehla M.S - Maruma M.M - Mokoatedi J - Rabekane M.V - Matlakeng S.M 	Yes	05	05	03
Ward 10	Cllr. Mothotsi C.J <ul style="list-style-type: none"> - Manakana O - Mafemo L - Molokomme D - Lekota R - Sepale N - Ramoshaba S - Kadiaka A - Pitseng R 	Yes	01	01	0
Ward 11	Cllr. Lekoloane T.E <ul style="list-style-type: none"> - Ledwaba T.J 	Yes	05	05	0

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	<ul style="list-style-type: none"> - Sithole D.M - Shilabje J.P - Moselakgomo M.J - Mahlware M.S - Magongoa S.J - Mashiane M.W 				
Ward 12	Cllr. Mashitisho R.C <ul style="list-style-type: none"> - Legodi S - Maleka W - Mathipa E - Masela L - Matsaung F - Ledwaba R - Ledwaba L - Mokonyama M.P - Mojapelo M 	Yes	06	06	0
Ward 13	Cllr. Hilda Phalane Ward committee members(Ledwaba Pertunia, Makhata Grace, Moselakgomo Bernard, Serite Lydia, Serota Betty, Mokonyama P.A, Ramashala Lucas, Teffo Jan)	Yes	2 for quarter three and four	2 for quarter three and four	0
Ward 14	Cllr. Maraba L.E <ul style="list-style-type: none"> - Galane R.S - Ledwaba W - Mooka J - Ledwaba S - Kola L.W - Meta R. R - Mafokoane J - Ledwaba J - Ledwaba E 	Yes	03	03	0
Ward 15	Cllr. Magongoa R.A <ul style="list-style-type: none"> - Ramashala J - Madiba J - Teffo C.J - Sethosa F - Kgobe J - Teffo J - Kganyago O - Ramaoka J 	Yes	06	06	0
Ward 16	Cllr. Mokgapa T.J <ul style="list-style-type: none"> - Madimabe E - Maremane M - Kola D - Ramashala K.B - Ngoepe M 	Yes	04	04	0

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	<ul style="list-style-type: none"> - Monyela L - Phakane S - Matuba K. - Seboni M.P - Nong N.S 				
Ward 17	Cllr. Phaka P.S <ul style="list-style-type: none"> - Mabuela L - Nkgoeng S - Manamela H - Moabelo S.W - Mashala R - Moabelo K.B - Manamela B - Phaka T.R - Manamela S.K - Nkgoeng M.E 	Yes	05	05	0
Ward 18	Cllr. Mathye M.V <ul style="list-style-type: none"> - Maleka P - Mabokela J - Mashiachidi J - Mashala S - Matlebjane R - Ntshudisane N - Mahloana A - Ramohlale J - Fisha T.L - Mahlaba J 	Yes	05	05	0
Ward 19	Cllr. Marutla T.S <ul style="list-style-type: none"> - Mashobane R - Monyai R - Manamela M.S - Matsi M.E - Maekela M - Mabula M.N - Setati P.J - Kgomo M - Senosha P.K 	Yes	03	03	03
Total number of Wards 19		N/A	81	81	07

APPENDIX F–WARD INFORMATION

Ward Title: Ward Name (Number)

Capital Projects: Seven Largest in 2013/14

R`000

No.	Project Name & Detail	Start Date	End Date	Total Value
	Tarring of 3 km road from Mohlonong to Diana clinic	07 November 2013	Rolled over to 2014/15	R 17 866 856,10

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phase1			
Electrification of households (Kalkspruit & Mars)	23 May 2014	Rolled over to 2014/15	R
Refurbishment of Jupiter hall	29 January 2014	29 May 2014	R300 000
Upgrading of Tibane stadium	27 February 2014		R 3 856 201,90
Construction of 3 pre-schools			
Rametloana Creche	27 November 2013	27 June 2014	R 833 333,47
Phago Creche	27 November 2013	12 June 2014	R 825 396,91
Monotwane Creche	11 November 2013	29 April 2014	R 826393,70

TF.1

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery					X
Households without minimum service delivery					
Total Households*					
Houses completed in year	X				
Shortfall in housing units	X				

*including informal settlements

TF.2

Top four service delivery priorities for ward (highest priority first)		
No	Priority Name and Detail	Progress During 2013/14
1.	Electricity	Electrification of Kalkspruit and Mars Extensions project rolled over 2014/15
2.	Education	Three pre-school constructed at Phago, Rametloana and Monotwane
3.	Roads	Tarring of phase 3 of Mohlonong to Diana clinic rolled over to 2014/15
4.	Community facilities	Upgrading of Tibane stadium phase 2 rolled over to 2014/15

TF.3

APPENDIX G –RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE 2013/14

Municipal Audit Committee Recommendations		
Date of Committee	Committee recommendations during 2012/13	Recommendations adopted (enter Yes); not adopted (provide explanation)
N/A	N/A	N/A

TG

APPENDICES

APPENDIX H—LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Long Term Contracts (20 Largest Contracts Entered into 2013/14)					
Name of service provider (entity of municipal department)	Description of services rendered by the service provider	Start date of contract	Expiry date of contract	Project Manager	Contract Value
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

TH.1

Public Private Partnerships Entered into 2013/14					
					R`000
Name & Description of project	Name of Partner (s)	Initiation date	Expiry date	Project manager	Value 2011/12
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

TH.2

APPENDIX I—MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	a. Service Indicator	2010/11		2011/12			2012/13	2013/14	
		b. Service targets (ii)		Target	Actual	Target	Actual	Target	*Current year (ix)
		*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)	*Current year (viii)		
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

APPENDIX J—DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July 2013 to 30 June 2014		
Position	Name	Description of financial interest* (Nil/or details)
(Executive) Mayor		
Member of Mayco/Exco	N/A	N/A
	N/A	N/A
Councillor	N/A	N/A
	N/A	N/A

APPENDICES

Municipal Manager	N/A	N/A
Chief Financial Officer	N/A	N/A
Deputy MM and (Executive) Directors	N/A	N/A
	N/A	N/A
Other S57 Officials	N/A	N/A
	N/A	N/A

TJ

APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue collection performance by vote						
Vote Description	2011/12	Current Year 2012/13			2013/14 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Example 1-Vote 1						
Example 2-Vote 2						
Example 3-Vote 3						
Example 4-Vote 4						
Example 5-Vote 5						
Example 6-Vote 6						
Example 7-Vote 7						
Example 8-Vote 8						
Example 9-Vote 9						
Example 10-Vote 10						
Example 11-Vote 11						
Example 12-Vote 12						
Example 13-Vote 13						
Example 14-Vote 14						
Example 15-Vote 15						
Total Revenue by vote						

TK.1

APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
Description	2011/12	2012/13			2013/14	
	Actual	Original Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
Property Rates	7,445,140	300 000	300 000	20,448,486	3000	200,000

APPENDICES

Property Rates – penalties & collection charges						
Service charges – electricity revenue						
Service Charges – water revenue						
Service Charges – sanitation revenue						
Service Charges – refuse revenue						
Service Charges – other						
Rentals of facilities and equipment						
Interest earned – outstanding debtors	318,123	453 600	453 600	249,329	420,000	420,000
Interest Earned- External Investments	1,650,598	11 000	11 000	2,367,839	10,000	10,000
Dividends received	1,321,032	1 358 424	1,358, 424	2,284,387	957,800	1,000,000
Fines						
Licence and permits						
Agency services						
Transfers recognised – operational						
Other revenue						
Gains on disposal of PPE	81,685,597	67 523	67,643,974	66,450,216	94,585,000	94,585,000
Environmental Protection	7,130,936	300	10,976,000	2,704,366	6,350,000	6,350,000
		6,221,054				
Total Revenue (excluding capital transfers and contributions)	99,551,425	75,867,378	80,742,998	136,012,627	102,325,800	102,565,000

TK.2

APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: Excluding MIG						
Details	Budget	Adjustment Budget	Actual	Variance	R'000	
					Major conditions applied by donor (continue below if necessary)	
Neighbourhood development Partnership Grant				%	%	
Public Transport Infrastructure and Systems Grant				%	%	
Other Specify:				%	%	
FMG	1,500,000	1,620,674	1,613,276	107%	99.5%	
MSIG	800,000	800,000	482,000	60%	60%	
EPWP	1,066,000	1,066,000	746,740	70%	70%	
IDC	0	400,000	0	0%	0%	

TL

COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG:

From the total grants received by the Municipality, we managed to meet more than 80% of the conditions.

TL.1

APPENDICES

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Description	2012/13	2013/14		Planned capital expenditure			
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Infrastructure – Total	-	24000	35924		26357	28530	40007
Infrastructure: Road transport – Total							
<i>Roads, pavements & Bridges</i>							
<i>Storm water</i>							
Infrastructure: Electricity – Total							
<i>Generation</i>							
<i>Transmission & Reticulation</i>		1100	2137		2000		
<i>Street Lighting</i>		820	835				
Infrastructure: Water – Total		530	530				
<i>Dams & Reservoirs</i>							
<i>Water Purification</i>							
<i>Reticulation</i>							
Infrastructure: Sanitation – Total							
<i>Reticulation</i>							
<i>Sewerage Purification</i>							
Infrastructure: Other – Total							
<i>Waste Management</i>							
<i>Transportation</i>							
<i>Gas</i>							
<i>Other</i>		1300	1819				
Community – Total		60			400	1452	2500
<i>Parks & Gardens</i>		1800			4000	3000	4800
<i>Sportsfields & Stadia</i>							
<i>Swimming pools</i>		1500					
<i>Community halls</i>							
<i>Libraries</i>							
<i>Recreational facilities</i>							
<i>Fire, safety & emergency</i>							
<i>Security and policing</i>							
<i>Buses</i>							
<i>Clinics</i>							
<i>Museums & Art Galleries</i>							
<i>Cemeteries</i>							
<i>Social rental housing</i>		2700			5950	4030	11 061
<i>Other</i>							

Capital Expenditure – new assets programme*							R`000
Description	2011/12	2012/13		Planned Capital Expenditure			
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Heritage assets total		-		-			
<i>Buildings</i>							
<i>other</i>							
Investment properties – total	-	-		-	-	-	-

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<i>Housing development</i>							
<i>Other</i>	-	-	-	-	-	-	-
Other assets		1200	1700		750	970	1067
General vehicles							
Specialised vehicles		2459	2357		5745	5111	12195
Plant & Equipment		590	400				
Computers – hardware/equipment		585	585		1003	1194	1313
Furniture & other office equipment							
Abattoirs		1500	0				
Markets							
Civic land and buildings		300	300		300	8700	
Other buildings							
Other Land							
Surplus Assets – (investment or inventory)	-	-	-	-	-	-	-
Other							
Agricultural Assets							
<i>List sub-class</i>	-	-	-	-	-	-	-
Biological assets							
<i>List sub-class</i>	-	-	-	-	-	-	-
Intangibles							
<i>Computers–software & programming</i>		600	400	-	1400	-	-
<i>Other (list sub-class)</i>	-						
<i>Total capital expenditure on renewal of existing assets</i>							
		41 744	56 990		47906	52987	72943
Specialized vehicles	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Refuse	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fire							
Conservancy ambulances							

Capital Expenditure – new assets programme*							
Description	R`000						
	2012/13	2013/14			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Heritage assets total	-	-		-	-	-	-
Buildings							
other							
Investment properties – total	-	-		-	-	-	-
Housing development							
Other	-	-		-	-	-	-

APPENDICES

Other assets		550,000	300,000	235,624			
General vehicles		1,337,800	197,800	143,462			
Specialised vehicles				151,552			
Plant & Equipment				147,182			
Computers – hardware/equipment		585,000	368,000				
Furniture & other office equipment							
Abattoirs		400,000	0	0			
Markets							
Civic land and buildings							
Other buildings		6,523,350	5,073,350	0			
Other Land							
Surplus Assets – (investment or inventory)		50,000	0	0			
Other							
Agricultural Assets	-	-		-	-	-	-
<i>List sub-class</i>							
Biological assets	-	-		-	-	-	-
<i>List sub-class</i>							
Intangibles	-	-		-	-	-	-
Computers–software & programming							
Other (list sub-class)							
<i>Total capital expenditure on renewal of existing assets</i>	-	-		-	-	-	-
Specialized vehicles							
Refuse							
Fire							
Conservancy ambulances							
*Note: information for this table may be sourced from MBRR (2012: Table SA34a)							TM.1
Capital Expenditure – new assets programme*							R`000
Description	2011/12	2012/13		Planned Capital Expenditure			
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Heritage assets total		-		-			
<i>Buildings</i>							
<i>other</i>							
Investment properties – total	-	-		-	-	-	-
<i>Housing development</i>							
<i>Other</i>	-	-		-	-	-	-

APPENDICES

Other assets		1200	1700		750	970	1067
General vehicles		2459	2357		5745	5111	12195
Specialised vehicles		590	400				
Plant & Equipment		585	585		1003	1194	1313
Computers – hardware/equipment							
Furniture & other office equipment		1500	0				
Abattoirs							
Markets		300	300		300	8700	
Civic land and buildings							
Other buildings							
Other Land							
Surplus Assets – (investment or inventory)	-	-		-	-	-	-
Other							
Agricultural Assets	-	-		-	-	-	-
<i>List sub-class</i>							
Biological assets	-	-		-	-	-	-
<i>List sub-class</i>							
Intangibles		600	400	-	1400	-	-
Computers–software & programming	-						
Other (list sub-class)							
<i>Total capital expenditure on renewal of existing assets</i>							
		41 744	56 990		47906	52987	72943
Specialized vehicles	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Refuse	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fire							
Conservancy ambulances							

Capital Expenditure – upgrade/Renewal programme*							
Description	R`000						
	2012/13	2013/14			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Investment properties	-	-		-	-	-	-
<i>Housing development</i>							
<i>other</i>							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & Equipment							
Computers – hardware/equipment							
Furniture & other office equipment							
Abattoirs							
Markets							
Civic land and buildings							
Other buildings							
Other Land							
Surplus Assets – (investment or inventory)							
Other							

APPENDICES

Agricultural Assets	-	-		-	-	-	-
<i>List sub-class</i>							
Biological assets	-	-		-	-	-	-
<i>List sub-class</i>							
Intangibles	-	-		-	-	-	-
<i>Computers–software & programming</i>							
<i>Other (list sub-class)</i>							
<i>Total capital expenditure on renewal of existing assets</i>	-	-		-	-	-	-
Specialized vehicles							
Refuse							
Fire							
Conservancy ambulances							

TM.2

APPENDIX N – CAPITAL PROGRAMME BY PROJECT 2013/14

Capital Programme by Project 2013/14					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act-Adj) %	Variance (Act-OB) %
Water					
“Project A”					
“Project B”					
“Project C”					
Sanitation /Sewerage					
“Project A”					
“Project B”					
Electricity					
“Project A”					
“Project B”					
Housing					
“Project A”					
“Project B”					
Refuse Removal					
“Project A”					
“Project B”					
Storm Water					
“Project A”					
“Project B”					
Economic Development					
“Project A”					
“Project B”					
Sports, Arts & Culture					
“Project A”					

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"Project B"					
Environment					
"Project A"					
"Project B"					
Health					
"Project A"					
"Project B"					
Safety & Security					
"Project A"					
"Project B"					
ICT and other					
"Project A"					
"Project B"					
TN					

APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD 2013/14

Capital Programme by project by ward 2013/14			R`000
Capital Project	Ward(s) affected	Works completed (Yes/No)	
Water			
"Project A"			
"Project B"			
Sanitation/sewerage			
Electricity			
Housing	1, 4, 5, 11, 14	Yes	
Refuse Removal			
Storm water			
Economic Development			
Sports, Arts & Culture			
Environment			

APPENDICES

Health		
Safety & Security		
ICT and Other		
		TO

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools & Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (Names, Locations)	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A
Clinics (Names, Locations)				
	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A
				TP

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service backlogs experienced by the community where another sphere of Government is the service provider (where the municipality whether or not act on agency basis)		
Services and locations	Scale of backlogs	Impact of backlogs
Clinics	N/A	N/A
Housing	1548	
Licensing and testing centre	N/A	N/A
Reservoirs	N/A	N/A
Schools (primary & High)	N/A	N/A
Sports Fields	N/A	N/A
		TQ

APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of loans and grants made by the municipality 2013/14				
All organisation or person in receipt of	Nature of project	Conditions attached to funding	Value 2013/14 R`000	Total amount committed over

APPENDICES

loans */Grants* provided by the municipality				previous and future years
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

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APPENDIX S – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

MFMA Section 71 Returns Not Made During 2013/14 according to reporting requirements	
Return	Reason return has not been properly made on due date
N/A	N/A
N/A	N/A

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APPENDIX T – PRESEDENTIAL OUTCOME FOR LOCAL GOVERNMENT

Presidential Outcome for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services	N/A	N/A
	N/A	N/A
	N/A	N/A
	N/A	N/A
Output: Implementation of the Community Work Programme	N/A	N/A
	N/A	N/A
	N/A	N/A
	N/A	N/A
Output: Deepen democracy through a refined Ward Committee model	N/A	N/A
	N/A	N/A
	N/A	N/A
	N/A	N/A
Output: Administrative and financial capability	N/A	N/A
	N/A	N/A
	N/A	N/A

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APPENDICES

VOLUME II: ANNUAL FINANCIAL STATEMENTS NOT ATTACHED

Refer to the attached Audited Annual Financial Statements to the Annual Report for 2013/14.

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Financial statements are not attached as they are still being finalised.

DRAFT